

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA **COUNCIL MEETING** **TUESDAY, JUNE 10, 2025 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

- (a) May 27, 2025 Public Meeting (Encl.)
- (b) May 27, 2025 Regular Council Meeting (Encl.)

5. APPROVAL OF ACCOUNTS – May 2025

6. PRESENTATION AND DELEGATIONS

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – General Update
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
- (c) Committee Reports
 - DRAFT Minutes, Committee of Adjustment, June 3, 2025 (Encl.)
 - Minutes, Cassellholme, April 24, 2025 (Encl.)
 - Minutes, Powassan Library, April 23, 2025 (Encl.)\
 - DRAFT Minutes, Powassan Library, May 26, 2025 (Encl.)
- (d) Correspondence
 - 2026 Municipal Policing Billing Statement Property Count (Encl.)
 - Min. of Natural Resources Re: Bill 27 (Encl.)

9. REVIEW BUDGET REPORT – Printed June 6, 2025 (Encl.)

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

11. NEW BUSINESS

- (a) By-law 2025-17 Re: Stop up and close M185 Road Allowance (Encl.)
- (b) By-law 2025-15 Re: Zoning Amendment 1483 Alderdale Road (Encl.)
- (c) By-law 2025-18 Re: Deeming By-law for lots within Plan M185 (Encl.)
- (d) Resolution Support from the City of Peterborough Re: Bill 6, Safer Municipalities (Encl.)
- (e) Resolution Support from the Dist. Of Parry Sound Municipal Association Re: Municipal Ethics Through Access and Education (Encl.)
- (f) Resolution Support from North Grenville, Re: Bill 5 Protecting Ontario by unleashing Our Economy Act, 2025 (Encl.)

12. ADJOURNMENT

- (a) By-law 2025-20 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

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Minutes

PUBLIC MEETING

**RE: BY-LAWS TO CLOSE, STOP UP AND DECLARE
LANDS SURPLUS AND SELL TO ABUTTING LAND OWNER
TUESDAY, MAY 27th 2025 – 7:00 P.M.**

1. Chairperson (Mayor) calls meeting to order.
The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:02 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Lesley Marshall. There were 3 people in attendance online.
2. Declaration of Pecuniary Interest - None
3. Chairperson explains reason for meeting to those in attendance.
(a) Road Allowance as part of Plan M 185 and now described as Part 1, 2, and 3 Plan 36R-15361

This is a Public Meeting as required by the Municipal Act, to close, stop up and declare the lands to be surplus and to sell part of the unnamed road to the adjacent land owner, and described as Parts 1, 2, and 3 of Plan 36R-15361. The unnamed

In conjunction with this application, the applicant has applied for a severance and a Zoning By-law Amendment to divide and re-zone the lands the road allowance is to be joined with. These lands are described legally as Parts 1 to 13, Plan 36R-15361 located in Plan M185 Lots 9 to 11, Lots 15 to 21 Pcl. 11986 including part of the unnamed street, to permit the use of a single detached dwelling unit. The rezoning is to change from the Rural (RU) Zone to the following Rural Exception:

(RU-14) Zone a minimum lot area of 0.5 ha and minimum frontage of 6.09 meters, the Rural Exception

(RU-15) Zone a minimum lot area of 0.5 ha and minimum frontage of 48 meters, and the Rural Exception

(RU-16) Zone a minimum lot area of 0.3 ha and minimum frontage of 6.09 meters, to permit the use of a single detached dwelling unit.

Notice of this by-law was published on two occasions in excess of a month before the meeting in the local newspaper, in the Newsletter, and on the website.

As of 4:30 today, the Township did not receive any written comments.

4. Chairperson opens the floor to anyone who wishes to make comment or ask questions.

One member of the public spoke in opposition to the application and Council raised some questions.

5. Chairperson thanks the public for attending.
Council will consider all the comments that were raised and will return the discussion to the Regular Council meeting on June 10, 2025.
6. Chairperson declares the meeting closed. Time 7:27 p.m.

Mayor, Gail Degagne

CAO Clerk Treasurer, Lesley Marshall

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MINUTES **COUNCIL MEETING** **TUESDAY, MAY 27, 2025** **FOLLOWING THE PUBLIC MEETING**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:28 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Lesley Marshall. There were 2 member of the public online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2025-108 Claire Riley and Paul Sharp: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES – May 13, 2025 Regular Council Meeting Minutes.

Resolution 2025-109 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Minutes of the May 13, 2025 Regular Council Meeting be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – None

6. PRESENTATION AND DELEGATIONS -None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor

(b) Staff Report

- Memo from Planner Chris Jones, Re: By-law 2025-15, 1483 Alderdale Road

(c) Committee Reports

- Minutes, Golden Sunshine, April 15, 2025 (Encl.)
- Minutes, Powassan Library, March 17, 2025 (Encl.)
- Minutes, Powassan Library, April 23, 2025 (Encl.)

(d) Correspondence

- Letter from Office of Prime Minister Re: Buy Canadian Res. Support (Encl.)
- Letter from Ministry of Municipal Affairs and Housing Re: Bill 17 (Encl.)
- Letter from OPP Re: Crime Prevention and Community Support Bureau (Encl.)
- Letter from Ministry of the Solicitor General Re: Cost Recovery Model (Encl.)
- FONOM Media Release Re: 2025 Ontario Budget (Encl.)
- Resolution from Mun. of Kincardine Re: Bill 5 (Encl.)

Resolution 2025-110 Paul Sharp and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT -None

10. PUBLIC WORKS REPORTS -None

11. NEW BUSINESS

- (a) By-law 2025-15 Re: Zoning Amendment 1483 Alderdale Road (Encl.)

Resolution 2025-111 Bernadette Kerr and Nunzio Scarfone: Be it resolved that By-law 2025-15, being a By-law to amend By-law No. 2014-25, as amended, the Zoning By-law for the Township of Chisholm with respect to lands described legally as Parts 1 to 13, Plan 36R-15361 located in PLAN M185 LOTS 9 TO 11 LOT 15 TO 21 PCL 11986 12710 13251 13382 27313 PCL 16824 and including part of the unnamed street, now closed by By-law 2025-17, in the Township of Chisholm, District of Nipissing, be read a first, second, and third time and passed this May 27, 2025. **‘Deferred’**

- (b) By-law 2025-18 Re: Deeming By-law for lots 9-11, and 15-21 from Plan M185 (Encl.)

Resolution 2025-112 Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2025-18 being a by-law deeming Lots 9, 10, 11, 15, 16, 17, 18, 19, 20, and 21 Registered Plan M-185 not to be lots in a registered Plan of subdivision for the purpose of Section 50(4) of the Planning Act, be read a first, second and third time and passed this May 27, 2025. **‘Deferred’**

- (c) Resolution Support from LaSalle Re: Northern Health Travel Grant Program (Encl.)

Resolution 2025-113 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the Town of LaSalle calling upon the Provincial Government and Ministry of Health to establish a grant system similar to the Northern Health Travel Grant program in Windsor-Essex County to provide support to the residents of Windsor-Essex County that need to travel long distances for specialized medical service or procedures at ministry funded health care facilities. **‘Carried’**

12. ADJOURNMENT

- (a) By-law 2025-19 being a By-law to confirm the proceedings of the Council meeting.

Resolution 2025-114 Claire Riley and Nunzio Scarfone: Be it resolved that By-law 2025-15, being a by-law to confirm the proceedings of the Council meeting held on May 27, 2025, be read a first, second, and third time and passed this May 27, 2025. **‘Carried’**

(b) Resolution re: Adjournment.

Resolution 2025-115 Claire Riley and Paul Sharp: Be it resolved that the Council now adjourn this meeting to meet again on June 10, 2025. Time: 8:24 p.m. **'Carried'**

Mayor, Gail Degagne

CAO Clerk Treasurer, Lesley Marshall

Payroll - May 2025

(2 payroll)

Administration		\$ 16,503.21
Council		\$ 4,661.83
By-Law Enforcement		
Fire Department		\$ 826.54
Public Works Department:	Full-time	\$ 19,433.88
	Part-time and Landfill	\$ 1,960.29
TOTAL		\$ 43,385.75

Council/Board Report By Dept-(Computer)



AP5130

Page : 6

Date : Jun 05, 2025

Time : 1:58 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-May-2025 To 31-May-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 1700	Parks & Recreation						
1-4-1700-1110	Parks Expenses						40.65
2025-05	TENNIS CRT HYDRO				60 06-May-2025	06-May-2025	
1-4-1700-1115	Tennis Court						33.17
2025-06	TENNIS CRT HYDRO				76 26-May-2025	26-May-2025	
1-4-1700-1115	Tennis Court						33.17
Department Totals :							149.81

DEPARTMENT 1900	Library Services						
POW16008	POWASSAN AND DISTRICT						
JAN-MAY	LIBRARY SERVICES				60 12-May-2025	12-May-2025	
1-4-1900-1910	Powassan Library						11,895.20
Department Totals :							11,895.20

DEPARTMENT 2000	Accounts Payable						
CAN03059	CANADIAN UNION OF PUBLIC						
APR 2025	UNION DUES				60 06-May-2025	06-May-2025	
1-2-2000-3336	Deductions Payable- Union Dues						741.66
OME15030	OMERS						
APR 2025	MONTHLY CONTRIBUTIONS				60 06-May-2025	06-May-2025	
1-2-2000-3335	OMERS Contributions						12,279.14
POST	POST MEDIA						
227363	PLANNING NOTICES				64 12-May-2025	12-May-2025	
1-4-2000-1110	Planning Expenses						741.50
RECEIV02	RECEIVER GENERAL - SOURCE DEDUCTIONS						
APR 2025	PAYROLL DEDUCTIONS RP0001				60 06-May-2025	06-May-2025	
1-2-2000-3331	Deducations Payable - EI Reduced						2,282.08
1-2-2000-3320	Deductions Payable - CPP						6,460.80
1-2-2000-3310	Deductions Payable - Inc. Tax						11,579.84
APRIL 2025	PAYROLL DEDUCTIONS RP0003				60 06-May-2025	06-May-2025	
1-2-2000-3310	Deductions Payable - Inc. Tax						1,095.51
1-2-2000-3320	Deductions Payable - CPP						573.04
1-2-2000-3330	Deductions Payable EI						234.95
Department Totals :							35,988.52

Computer Paid Total : 149,418.48

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	149,418.48
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	149,418.48

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 1
 Date : Jun 05, 2025 Time : 1:58 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2025 To 31-May-2025
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 0000	Cemetery Revenue						
BOX	BOXWELL CEMETERY						
MAY 2025	SALE OF PLOTS AND MARKER WEBB				76 26-May-2025	26-May-2025	
1-3-0000-1000	Sale of Plots						680.00
Department Totals :							680.00

DEPARTMENT 0100	Council						
BKERR	KERR BERNADETTE						
APRIL 2025	MILEAGE				60 06-May-2025	06-May-2025	
1-4-0100-1120	Travel & Conferences						63.36
Department Totals :							63.36

DEPARTMENT 0300	Administration						
ALL01	ALLSTREAM						
MAY 2025	LONG DISTANCE CHARGES				68 13-May-2025	13-May-2025	
1-4-0300-1620	Telephone & Fax						12.35
BEL02000	BELL CANADA						
JUN 2025	OFFICE PHONE AND FAX				70 22-May-2025	22-May-2025	
1-4-0300-1620	Telephone & Fax						330.46
CAN03009	CANADA POST P						
JUNE 2025	JUNE NEWSLETTER				64 12-May-2025	12-May-2025	
1-4-0300-1630	Postage						111.57
GRA07018	GRAND & TOY						
743651	OFFICE SUPPLIES				76 26-May-2025	26-May-2025	
1-4-0300-1610	Office Supplies						227.24
HYD15001	HYDRO ONE						
2025-06	BUILDING HYDRO				76 26-May-2025	26-May-2025	
1-4-0300-1498	Office Expenses						162.83
MAY 2025	BUILDING HYDRO				60 06-May-2025	06-May-2025	
1-4-0300-1498	Office Expenses						207.50
JEY	2609614 ONTARIO INC						
11216	SHREDDING				64 12-May-2025	12-May-2025	
1-4-0300-1610	Office Supplies						155.26
MOORE 02	MOORE PROPANE LIMITED						
23028206	BUILDING PROPANE				60 06-May-2025	06-May-2025	
1-4-0300-1498	Office Expenses						199.91
NORTHERN B	NORTHERN MELCARM GROUP						
1059754	PHOTOCOPYING CHARGES				60 06-May-2025	06-May-2025	
1-4-0300-1530	Contracted Office Services						354.04
PUR16006	PUROLATOR COURIER LTD.						
550135205	SHIPPING				60 06-May-2025	06-May-2025	
1-4-0300-1630	Postage						75.18
555155202	SHIPPING				70 22-May-2025	22-May-2025	
1-4-0300-1630	Postage						11.98
SAFEG01	SAFEGUARD						
9007530375	CHEQUES				64 12-May-2025	12-May-2025	
1-4-0300-1610	Office Supplies						645.82

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130

Page : 2

Date : Jun 05, 2025

Time : 1:58 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2025 To 31-May-2025
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 0300 Administration

SUNLIF01	SUN LIFE ASSURANCE COMPANY OF CANADA						
MAY 2025	GRP INS PREMIUMS				60 06-May-2025	06-May-2025	
1-4-0300-1480				Benefits - Group Insurance			1,261.52
SUNWIRE	SUNWIRE INC						
MAY 2025	PHONE SYSTEM				60 06-May-2025	06-May-2025	
1-4-0300-1620				Telephone & Fax			140.12
TELUS	TELUS						
APRIL 2025	CELLULAR PHONES				60 06-May-2025	06-May-2025	
1-4-0300-1621				Cell Phone			116.05
MAY 2025	CELLULAR PHONES				70 22-May-2025	22-May-2025	
1-4-0300-1621				Cell Phone			123.04
VAUGH001	VAUGHAN PAPER PRODUCTS						
2447075	PAPER PRODUCTS				76 26-May-2025	26-May-2025	
1-4-0300-1498				Office Expenses			249.66
Department Totals :							4,384.53

DEPARTMENT 0400 General Government

NEA90382	NEAR NORTH CRIME STOPPERS						
2025	DONATION				64 12-May-2025	12-May-2025	
1-4-0400-1810				General Donations			150.00
VS	VS GROUP						
3054	EMAIL HOSTING				64 12-May-2025	12-May-2025	
1-4-0400-2805				Web Site			166.11
Department Totals :							316.11

DEPARTMENT 0500 Fire Department

BEL02000	BELL CANADA						
06-2025	FIRE HALL PHONE				70 22-May-2025	22-May-2025	
1-4-0500-2135				Communications			41.49
HYD15001	HYDRO ONE						
2025-06	BUILDING HYDRO				76 26-May-2025	26-May-2025	
1-4-0500-2235				Heat & Hydro			162.84
MAY 2025	BUILDING HYDRO				60 06-May-2025	06-May-2025	
1-4-0500-2235				Heat & Hydro			207.50
JIM10008	JIM MOORE PETROLEUM						
202927	DYED DIESEL				70 22-May-2025	22-May-2025	
1-4-0500-2180				Gas & Oil			159.19
LINDE01	LINDE CANADA LIMITED						
49440990	CYLINDER RENTAL				70 22-May-2025	22-May-2025	
1-4-0500-2160				Health & Safety			120.45
MOORE 02	MOORE PROPANE LIMITED						
23028206	BUILDING PROPANE				60 06-May-2025	06-May-2025	
1-4-0500-2235				Heat & Hydro			199.91
NATALIE V	VENTURATO NATALIE						
APR 2025	HAZARDOUS MATERIALS COURSE				60 06-May-2025	06-May-2025	
1-4-0500-2192				Fire Department Per Diem			600.00

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 3

Date : Jun 05, 2025

Time : 1:58 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-May-2025 To 31-May-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 0500 Fire Department

NBGH01 NORTH BAY REGIONAL HEALTH CENTER

2025	CALL TAKING AND ALERTING SERVICES	68	13-May-2025	13-May-2025	
1-4-0500-2135	Communications				1,560.00

PALMK PALMIERI KATHLEEN

APR 2025	HAZARDOUS MATERIALS COURSE	60	06-May-2025	06-May-2025	
1-4-0500-2192	Fire Department Per Diem				600.00

POW16033 POWASSAN HOME HARDWARE

96222	SUPPLIES	68	13-May-2025	13-May-2025	
1-4-0500-2125	Materials & Supplies				106.19

TELUS TELUS

APRIL 2025	CELLULAR PHONES	60	06-May-2025	06-May-2025	
1-4-0500-2135	Communications				124.30

MAY 2025	CELLULAR PHONES	70	22-May-2025	22-May-2025	
1-4-0500-2135	Communications				124.30

TRANSCANAD TRANSCANADA SAFETY

64077,65285	SUPPLIES	68	13-May-2025	13-May-2025	
1-4-0500-2125	Materials & Supplies				155.27

VAN VAN BLYDERVEEN IAN

APR 2025	HAZARDOUS MATERIALS COURSE	60	06-May-2025	06-May-2025	
1-4-0500-2192	Fire Department Per Diem				600.00

WAY23007 WAYNE WRIGHT

MAY 2025	OIL AND PARTS	76	26-May-2025	26-May-2025	
1-4-0500-2125	Materials & Supplies				137.09

WHITE TYLE WHITE TYLER

APR 2025	HAZARDOUS MATERIALS COURSE	60	06-May-2025	06-May-2025	
1-4-0500-2192	Fire Department Per Diem				600.00

Department Totals : 5,498.53

DEPARTMENT 0800 Building Bylaw Enforcement

TOW20022 MUNICIPALITY OF EAST FERRIS

3224	HAZMAT TRAINING	64	12-May-2025	12-May-2025	
1-4-0800-2420	Bldg. Insp. - Other Expenses				359.02

Department Totals : 359.02

DEPARTMENT 1000 Other Protections

CEDAR CEDAR SIGNS

1437	EMERGENCY ROAD CLOSED TRAILER	64	12-May-2025	12-May-2025	
1-4-1000-0020	Emergency Planning				16,122.84

MIN13004 MINISTER OF FINANCE

382304251026	POLICING COSTS MARCH	64	12-May-2025	12-May-2025	
1-4-1000-0050	Policing Costs				14,606.00

Department Totals : 30,728.84

DEPARTMENT 1100 Public Works

BEL02000 BELL CANADA

TOWNSHIP OF CHISHOLM

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AP5130

Page : 4

Date : Jun 05, 2025

Time : 1:58 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-May-2025 To 31-May-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1100				Public Works			
JUNE 2025					70 22-May-2025	22-May-2025	
1-4-1100-3710				Garage - Telephone			50.53
BRANDT	BRANDT						
7235671					60 06-May-2025	06-May-2025	
1-4-1100-3212				Grader Parts and Repairs			3,748.98
HUGHES	EVAN HUGHES EXCAVATING						
9080					76 26-May-2025	26-May-2025	
2-4-1100-4452				Golf Course Rd Reconstruction			12,656.00
HYD15001	HYDRO ONE						
06-2025					76 26-May-2025	26-May-2025	
1-4-1100-3720				Garage - Hydro			252.99
2025 MAY					60 06-May-2025	06-May-2025	
1-4-1100-3720				Garage - Hydro			443.21
J&J01	J & J EQUIPMENT REPAIR						
83936					64 12-May-2025	12-May-2025	
1-4-1100-3242				Backhoe Parts and Repairs			89.01
1-4-1100-3227				Western Star 2005 Parts and Repairs			109.84
JIM10008	JIM MOORE PETROLEUM						
202876					70 22-May-2025	22-May-2025	
1-4-1100-3241				Backhoe Fuel			169.10
1-4-1100-3281				Excavator Fuel			415.09
1-4-1100-3211				Grader Fuel			953.14
202927					70 22-May-2025	22-May-2025	
1-4-1100-3271				Freightliner Fuel			81.63
1-4-1100-3226				Western Star 2005 Fuel			61.22
1-4-1100-3221				Western Star 2024 Fuel			106.14
202930					70 22-May-2025	22-May-2025	
1-4-1100-3256				2019 GMC Fuel			260.74
1-4-1100-3261				2015 GMC Fuel			215.61
1-4-1100-3120				Materials & Shop Supplies			25.09
LINDE01	LINDE CANADA LIMITED						
49035571					60 06-May-2025	06-May-2025	
1-4-1100-3120				Materials & Shop Supplies			356.75
POW16033	POWASSAN HOME HARDWARE						
96222					68 13-May-2025	13-May-2025	
1-4-1100-3120				Materials & Shop Supplies			99.37
SINTO	SINTO						
686687					64 12-May-2025	12-May-2025	
1-4-1100-3212				Grader Parts and Repairs			97.18
1-4-1100-3227				Western Star 2005 Parts and Repairs			97.18
1-4-1100-3272				Freighliner Parts and Repairs			97.18
1-4-1100-3242				Backhoe Parts and Repairs			97.18
1-4-1100-3282				Excavator Parts and Repairs			97.18
1-4-1100-3222				Western Star 2024 Parts and Repairs			97.18
SLING01	SLING CHOKER SAFETY AND RIGGING SUPPLIES						
110738					64 12-May-2025	12-May-2025	
1-4-1100-3120				Materials & Shop Supplies			119.41
SPE19001	SPECTRUM TELECOM GROUP LTD.						

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 5
 Date : Jun 05, 2025 Time : 1:58 pm
 Cheque Print Date : 01-May-2025 To 31-May-2025
 Bank : 1 To 1
 Class : All

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1100 Public Works							
MAY 2025	AIR TIME				60 06-May-2025	06-May-2025	
1-4-1100-3765				Health & Safety			412.45
SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA							
MAY 2025	GRP INS PREMIUMS				60 06-May-2025	06-May-2025	
1-4-1100-3660				Benefits - Group Insurance			2,024.56
TOROMONT TOROMONT CAT							
901072095	MONTHLY MAINTENANCE				64 12-May-2025	12-May-2025	
1-4-1100-3242				Backhoe Parts and Repairs			166.70
Department Totals :							23,400.64

DEPARTMENT 1300 Environmental							
BEL02005	BELL MOBILITY CELLULAR				70 22-May-2025	22-May-2025	
JUN 2025	CELLULAR PHONE						
1-4-1300-4510				Site Expenditures			83.06
GFL GFL ENVIRONMENTAL							
141185	APRIL RECYCLING COSTS				76 26-May-2025	26-May-2025	
1-4-1300-4610				Recycling			327.10
MOORE O2 MOORE PROPANE LIMITED							
157018146	PROPANE				76 26-May-2025	26-May-2025	
1-4-1300-4510				Site Expenditures			214.75
Department Totals :							624.91

DEPARTMENT 1400 Health							
NOR14001	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT				64 12-May-2025	12-May-2025	
MAY 2025	MONTHLY LEVY						
1-4-1400-5110				Health Unit			3,697.58
Department Totals :							3,697.58

DEPARTMENT 1500 Social Services							
NIP14003	NIPISSING DISTRICT SOCIAL SERVICES BOARD				66 12-May-2025	12-May-2025	
MAY 2025	MONTHLY LEVY						
1-4-1500-6110				General Assistance			26,995.10
Department Totals :							26,995.10

DEPARTMENT 1600 Home for Aged							
CAS03011	CASELLHOLME				64 12-May-2025	12-May-2025	
MAY 2025	MONTHLY LEVY						
1-4-1600-6210				Home for the Aged			4,636.33
Department Totals :							4,636.33

DEPARTMENT 1700 Parks & Recreation							
HYD15001	HYDRO ONE				76 26-May-2025	26-May-2025	
JUN 2025	BEACH COTTAGE PHONE						
1-4-1700-1110				Parks Expenses			42.82
05-2025	BEACH COTTAGE HYDRO				60 06-May-2025	06-May-2025	

TSA Areas Report																								
	Jan 31/19	#	Feb 28/19	#	Mar 31/19	#	Apr 30/19	#	May 31/19	#	Jun 30/19	#	July 31/19	#	Aug 31/19	#	Sept 30/19	#	Oct 31/19	#	Nov 30/19	#	Dec 31/19	
2019																								
2018	179,828	166	164,158	157	139,147	129	124,680	109	112,199	100	102,379	91	83,387	69	72,512	74	65,048	68	62,593	61	55,857	57	42,164	39
2017	36,833	29	29,821	26	22,886	19	18,208	12	18,208	12	15,686	11	12,098	9	6,767	7	6,767	7	6,767	7	6,767	7	5,917	6
*2016	12,190	11	11,523	9	8,391	8	8,057	5	6,519	7	5,586	6	3,888	4	1,088	3	1,087	3	1,088	3	1,088	3	1,088	3
	\$ 228,851		\$ 205,502		\$170,424		\$150,945		\$136,926		\$123,651		\$99,373		\$80,367		\$72,902		\$70,448		\$63,712		\$49,169	
	Jan 31/20	#	Feb 28/20	#	Mar 31/20	#	Apr 30/20	#	May 31/20	#	Jun 30/20	#	July 31/20	#	Aug 31/20	#	Sept 30/20	#	Oct 31/20	#	Nov 30/20	#	Dec 31/20	
2020																								
2019	195,466	173	182,676	169	161,743	127	144,918	104	133,541	87	112,403	85	98,004.31	83	91,680	77	76,061	67	69,118	60	55,163	53	52,430	50
2018	36,579	34	25,289	27	21,761	21	19,235	20	13,588	15	7,705	8	1,677	5	1,677	5	273	3	273	3	123	2	123.87	2
2017	3,722	5	3,722	5	1,784	3	1,784	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	\$ 235,767		\$ 211,687		\$185,288		\$165,937		\$147,129		\$120,108		\$99,681		\$93,357		\$76,334		\$69,391		\$55,286		\$52,554	
	Jan 31/21	#	Feb 28/21	#	Mar 31/21	#	Apr 30/21	#	May 31/21	#	Jun 30/21	#	July 31/21	#	Aug 31/21	#	Sept 30/21	#	Oct 31/21	#	Nov 30/21	#	Dec 31/21	
2021																								
2020	205,538	154	182,943	145	160,692	126	136,366	102	125,629	91	106,645	79	93,324	70	79,898	64	75,763	60	67,248	55	64,088	52	58,264	49
2019	44,796	39	35,361	27	31,925	24	15,760	13	15,076	9	11,809	8	8,673	6	5,206	3	5,206	3	4,419	2	4,419	2	4,419	2
2018	123	2	123	2	123	2	123	2	123	2	123	2	45	1	0	0	0	0	0	0	0	0	0	0
	\$ 264,976		\$ 218,427		\$192,740		\$152,249		\$140,828		\$118,577		\$102,042		\$85,104		\$80,969		\$71,667		\$68,507		\$62,683	
	Jan 31/22	#	Feb 28/22	#	Mar 31/22	#	Apr 30/22	#	May 31/22	#	Jun 30/22	#	July 31/22	#	Aug 31/22	#	Sept 30/22	#	Oct 31/22	#	Nov 30/22	#	Dec 31/22	
2022																								
2021	144,621	134	118,177	126	101,793	99	87,720	84	75,567	73	70,389	69	59,651	61	61,592	61	51,836	55	47,574	52</				



TOWNSHIP OF CHISHOLM COMMITTEE OF ADJUSTMENT

2847 Chiswick Line, R.R. # 4

Powassan, Ontario, P0H 1Z0

Phone (705) 724-3526 Fax (705) 724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

MINUTES

COMMITTEE OF ADJUSTMENT MEETING

TUESDAY, JUNE 3, 2025 – 7:00 P.M.

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

1. CALL TO ORDER

The meeting was called to order by Chairperson Mayor Gail Degagne at 7:01 p.m., along with Councillor Nunzio Scarfone, Claire Riley, and committee member Chris Frappier, and Don Butterworth. Staff present was Admin Ass. Jessica Laberge. There was one applicant present in person.

2. DECLARATION OF PECUNIARY INTEREST - None

3. APPROVAL OF AGENDA

Resolution 2025-11 (COA)

Claire Riley and Don Butterworth: Be it resolved that the *Agenda* for this meeting be approved as presented. **'Carried'**

4. APPROVAL OF MINUTES

Resolution 2023-12 (COA)

Chris Frappier and Nunzio Scarfone: Be it resolved that the *Minutes* of the May 6th, 2025, Committee of Adjustment Meeting be adopted as printed and circulated. **'Carried'**

5. THE FOLLOWING CONSENT APPLICATION IS DEFERRED TO JUNE 24, 2025:

A. File# 2025-05, 06, 07 – Loxton – CON. 13, LOT 1

6. CONSIDER THE FOLLOWING MINOR VARIANCE APPLICATION

(A) SUMMARY OF APPLICATION –MVA 2025-01 – 465 Mallard Haven Road

Chairperson Gail Degagne confirmed with Secretary Jessica Laberge that notices had been sent in accordance with Planning Act regulations.

Secretary Jessica Laberge reported that a letter, dated May 30, 2025, was received from the North Bay-Mattawa Conservation Authority (NBMCA) relating to File No. MVA-2025-01, stating:

- NBMCA reviewed the application as per Section 5.2 of the 2024 Provincial Planning Statement and O.Reg. 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Act(CAA).
- The location of the proposed site development is located outside of the CA's jurisdiction and a permit will be required under section 28.1 of the CAA.
- The NBMCA is satisfied that the application is consistent with the policies as set out in Section 5.2 of the PPS and under the CAA.

Resolution 2025-13 (COA)

Nunzio Scarfone and Claire Riley: Be it resolved that the application from Larry Bayliss requesting permission to reduce the minimum frontage setback from 25 meters to 19.01 meters, located at, 465 Mallard Haven Road, Con. 15, Part Lot 14, PLAN NR-557 Part 2 PCL 20706, Township of Chisholm, District of Nipissing, be approved for the following reasons and subject to the following conditions:

There are four tests a minor variance must meet under Section 45(1) of the Planning Act:

- 1) Is the application minor? The variance is minor in nature.

- 2) Is the application desirable for the appropriate development of the lands in question? The proposed garage is accessory to the primary residential use.
- 3) Does the application conform to the general intent of the Zoning By-law? The general intent and purpose of the Zoning By-law are maintained given the nature of the development on the property.
- 4) Does the application conform to the general intent of the Official Plan? The general intent and purpose of the Official Plan are maintained given the nature of the development on the property.

Notes

- NBMCA reviewed the application as per Section 5.2 of the 2024 Provincial Planning Statement and O.Reg. 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Act(CAA).
- The location of the proposed site development is located outside of the CA's jurisdiction and a permit will be required under section 28.1 of the CAA.
- The NBMCA is satisfied that the application is consistent with the policies as set out in Section 5.2 of the PPS and under the CAA.

'Carried'

7. ADJOURNMENT

Resolution 2025-14 (COA)

Don Butterworth and Chris Frappier: Be it resolved that we do now adjourn to meet again on June 24, 2025 at 6:30 p.m.

'Carried'

Chairperson, Gail Degagne

Admin Assistant, Jessica Laberge

AGM

Annual General Meeting

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

CASSELLHOLME

Compassionate care for life's journey.

THURSDAY APRIL 24, 2025

MINUTES

DATE: Thursday April 24, 2025
LOCATION: Cassellholme Garden Room & ZOOM Meeting
TIME: 5:00 p.m.

Board Members: Michelle Lahaye - Vice Chair
Chris Mayne
Mark King
Robert Corriveau
James (Jim) Bruce (Zoom)

Staff: Angie Punnett, Administrator
Billy Brooks, Chief Financial Officer
Anita Brisson, Project Manager
Julie Pilkey, Secretary

Regrets: Dave Mendicino, Chair
Peter Chirico
Camille Bigras, QI Director
Dave Smits, Capital Facilities

Guests: Dean Decaire, BDO
Cory Greco, BDO
Monique Peters, Family Council (Zoom)
Johanne Brousseau (Zoom)

ITEM		ACTION
A. CALL TO ORDER		
RECORDED MEETING		
Dave Mendicino, Board Chair, sent his regrets. Michelle Lahaye, Board Vice Chair, will Chair the Meeting in his absence.		
<i>"Moved by Robert Corriveau and seconded by Mark King that the meeting be called to order at 5:00 p.m."</i>		
Res. #40-25		Carried
1. Approval of Agenda		
<i>"Moved by Mark King and seconded by Jim Bruce that the Agenda for the Annual General Meeting be approved as presented."</i>		
Res. #41-25		Carried

2. Conflict of Interest

2.1 Read, sign, and return form to Julie Pilkey prior to the next regular meeting.

"Moved by Jim Bruce and seconded by Robert Corriveau that no other members present have declared a conflict of interest."

Res. #42-25

Carried

3. Code of Conduct

3.1 Read, sign and return form to Julie Pilkey prior to the next regular meeting.

4. 2024 Financial Statements

Dean Decaire, BDO Chartered Accountant, presented and reviewed the Cassellholme Financial Statements.

"Moved by Robert Corriveau and seconded by Mark King that the 2024 Financial Statements from BDO Canada LLP Chartered Accountants be accepted, as presented."

Res. #43-25

Carried

5. Election of 2025 Auditors

Dean Decaire left the meeting.

"Moved by Jim Bruce and seconded by Robert Corriveau that BDO Canada LLP Chartered Accountants be appointed as Cassellholme Auditors for 2025."

Res. #44-25

Carried

B. CORRESPONDENCE

No Correspondence

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D.	DATE OF NEXT AGM MEETING	
	April 2025 – Annual General Meeting	
E.	ADJOURNMENT	
	<p><i>“Moved by Chris Mayne and seconded by Mark King that the meeting be adjourned at 5:46 p.m.</i></p> <p>Res. #45-25</p> <p style="text-align: right;"><u>Carried</u></p>	

Secretary

Chairman

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

CASSELLHOLME

Compassionate care for life's journey.

THURSDAY, APRIL 24, 2025

MINUTES

Date: Thursday, April 24, 2025
Location: Cassellholme Garden Room

Board Members: Michelle Lahaye – Vice Chair
 Chris Mayne
 Mark King
 Robert Corriveau
 James (Jim) Bruce (Zoom)

Staff: Angie Punnett, Administrator
 Billy Brooks, Chief Financial Officer
 Anita Brisson, Project Manager
 Julie Pilkey, Secretary

Regrets: Dave Mendicino, Chair
 Peter Chirico
 Camille Bigras, QI Director
 Dave Smits, Capital Facilities

Guests: Monique Peters, Family Council (Zoom)
 Johanne Brousseau (Zoom)

	ITEM	ACTION
A.	CALL TO ORDER	
	<p>MEETING RECORDED</p> <p>Dave Mendicino, Board Chair, sent his regrets. Michelle Lahaye, Vice Chair, will Chair the meeting in Dave's absence.</p> <p><i>"Moved by Chris Mayne and seconded by Mark King that the meeting be called to order at 5:47 p.m."</i></p> <p>Res. #046-25 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p>Deferred 7.3 – Confidential Matter – Financial</p> <p><i>"Moved by Mark King and seconded by Robert Corriveau that the Board approved the Agenda for this meeting, as amended."</i></p> <p>Res. #047-25 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>"Moved by Jim Bruce and seconded by Robert Corriveau that no Board Members present have declared a conflict of interest."</i></p> <p>Res. #048-25 <u>Carried</u></p>	

3. Approval of Minutes

3.1 Approval of the Minutes of the Regular Board Meeting held on March 27, 2025

"Moved by Chris Mayne and seconded by Jim Bruce that the minutes of the Regular Board Meeting, held on March 27, 2025, be adopted as presented."

Res. #049-25

Carried

4. New Business

4.1 MSAA – Declaration of Compliance (Motion)

"Moved by Mark King and seconded by Chris Mayne that the Board authorized Board Chair Dave Mendicino to sign the MSAA - Declaration of Compliance for April 1, 2024 – March 31, 2025."

Res. #050-25

Carried

5. Redevelopment

5.1 Construction Update (Anita Brisson for Dave Smits)

Report in package.

Anita noted Percon has increased contractors on site. June 5-11, 2025 is scheduled for the pre-inspection. Section "C" is still lagging in reaching the completion date. A meeting will be held on May 1, 2025 to finalize and confirm completion date. Next week meeting for Phase 2 discussions and schedule.

If the move in date is delayed, an air conditioner extension will need to be submitted to the Ministry for approval.

5.2 Transition Plan

Ongoing plan in place for staffing and assistance with move. All lines will be posted for staff to apply and bid on.

6. Operations

6.1 Operations Update

Update in package.

Angie added the Ministry was at Cassellholme the beginning of April. We haven't received the Public Report yet. Implementing more education for pain management.

Still in the respiratory outbreak that was declared on March 23/25.

Initiated an IPAC hand hygiene blitz for residents. Reviewed dining policy for residents.

6.2 Q1 – 2025 – Financial Report (Motion)

Billy provided a financial presentation to the Board. No concerns noted.

"Moved by Robert Corriveau and seconded by Mark King that the Board approve the year-to-date operating budget-to-actual results for the period ending March 31, 2025, as presented."

Res. #051-25

Carried

Redevelopment Financial Report (Motion)

"Moved by Jim Bruce and seconded by Robert Corriveau that the Board approve the redevelopment capital budget-to-actual results from commencement to March 31, 2025, noting the currently forecasted capital levy estimates, as presented.."

Res. #052-25

Carried

6.3 CSS – Q4 Budget-to-Actual Results (Motion)

"Moved by Jim Bruce and seconded by Chris Mayne that the Board approve the 2024/25 Community Support Services Q4 year-to-date budget-to-actual results ending March 31, 2025, as presented."

Res. #053-25

Carried

CSS – 2025-2026 Operating Budget (Motion)

"Moved by Mark King and seconded by Jim Bruce that the Board approve the 2025/26 Community Support Services Operating Budget, as presented."

Res. #054-25

Carried

7. IN-CAMERA

Guests left the Meeting

"Moved by Robert Corriveau and seconded by Mark King that the Board proceed to an In-Camera session at 6:43 p.m."

Res. #055-25

Carried

7.1 Approval of the In-Camera Minutes – dated March 27, 2025

In-Camera Motion – Res. #056-25

7.2 Confidential Matter – Redevelopment

7.3 Confidential Matter – Financial (deferred)

7.4 Personnel Matter

"Moved by Chris Mayne and seconded by Jim Bruce that the Board approve the In-Camera session to be adjourned at 7:14 p.m."

Res. #057-25

Carried

B. CORRESPONDENCE

B.1. Presentation to the City of North Bay Council Letter

The City of North Bay is requesting representatives of several of the City of North Bay's Agencies, Boards and Commissions to make a presentation. Cassellholme is scheduled for Monday June 16, 2025.

C.	REQUEST FOR FUTURE AGENDA ITEMS	
	Request for an Update from the Municipalities Sub-Committee	
D.	DATE OF NEXT MEETING	
	Thursday May 22, 2025 – Cassellholme Garden Room – 5:00 p.m.	
E.	ADJOURNMENT	
	<p><i>“Moved by Mark King and seconded by Chris Mayne that the meeting be adjourned at 7:16 p.m.”</i></p> <p>Res. #058-25 Carried</p>	

Secretary

Chairman

April 15, 2025

Subject: Cassellholme Redevelopment Update – April 15, 2025

Construction Activity

Highlights:

Phase 00 - Work complete.

Phase 1-A – Work complete

Phase 1-B sequencing remains unchanged from the previous report.

Draft finishing schedule dated April 14, 2025 included with this report. Refer to October 2024 report and earlier, for previous schedule notes and comments on Rev. 4 schedule.

Schedule updates in this report are up to date with site progress as of the date of issuance for this report.

Updated milestones have been coordinated with Cassellholme, and Cassellholme is coordinating move-in dates.

Schedule risks:

1. Block C delays (previously recorded) experienced at the end of 2024 now impact the overall schedule
2. CO 166- Door hardware revisions, CO 164 - Revised Sentronic closers to 24V, SI 173 - Revision to BF operator buttons. Lead times and scheduling work is a concern.

Best efforts are being made to meet the schedule outlined in this report.

PHASE 1-B

- Interior boarding is ongoing on Level 5, stairs and link.
- Mechanical and electrical finishes are ongoing.
- **Link construction is in progress.**
- Painting and millwork installation is in progress.
- Drywall and T-bar ceiling in progress.
- Flooring installation is in progress.
- Door and hardware installation is ongoing.

- Window covering installation is ongoing.
- Cubical curtains and patient lift installation is ongoing.
- Washroom accessories installation is ongoing.
- **BAS programming, Equipment start-ups and balancing is ongoing.**
- FA verification is ongoing.

Percon continues to bring more crew and work towards the patient move date target for July 2nd-8th (specifically July 6th). CH is in the process of securing an alternate move date of Sept 8-16. There have been some positive strides with the millwork installations, Marel's walls, and flooring. IT and commissioning targets are the focus to the team. Percon and MJA work together to verify the 2nd floor for deficiencies and use that as a guide for the other floors. The furniture is scheduled to be on site and in the rooms by end of May. Currently working with the ministry to confirm their scheduled review for June 5th. Percon has confirmed staff on-site for training for end of May and all of June.

Transition Planning

An updated summary is attached for reference.

Highlights:

Bed Application Licensing – Continue to have discussions with OH and Ministry on next steps.

Staff Training for floor training to commence end of May and the majority of June

Storage Plan – to bring in some shelving, early May, for the 2nd floor for evaluation and approval. To proceed to order remaining rooms immediately after. Other appliances will all be on order by first week of May.

Move Plan – July 2nd start through to July 6th with residents in rooms and further purging up to July 8th. Next scheduled meeting with movers last week of May. Secondary date Sept 8-16th should occupancy not be granted.

IT connections have begun and anticipate to be completed by end of April

Outdoor space to commence first week of May

Occupancy Checklists need to be submitted by May 5th and Occupancy documents to be submitted by May 22 (pre-occupancy); once ministry receives, a date will be provided for inspection. Target June 5-11.

Change Order Log - Please see the attached

Budget Update – To be provided separately, W. Brooks

Action	Sub Actions	Responsible	Due Date
Occupancy Checklist	Occupancy Checklists need to be submitted by May 5th and Occupancy documents to be submitted by May 22 (pre-occupancy); once ministry receives, a date will be provided for inspection. Target June 5-11	Anita	2025-05-05
Art Fundraising	Ideas have been noted and small WG; including Creative Industries - WG to assemble once individuals are available to begin May	Anita	ongoing
Wood at mill for purpose		Anita	ongoing
Outdoor Space			May
P1 Move			
HCR - Movers	July 2nd start through to July 6th with residents in rooms and further purging up to July 8th. Next scheduled meeting with movers IN PERSON last week of May. Secondary date Sept 8-16th should occupancy not be granted	Anita	2025-05-28
Resident Communication	Monthly communications provided Highlighted unit names and picture of room and of dining room; balconies as well	Anita/Derek	ongoing
Furniture delivery	Delivery dates May 12-14 & May 28-30	Anita	2025-05-28
IT			
Cameras	added to training plan	Anita	ongoing
ID Access Card	To breakdown internal processes for profiles, roles, access; program the system and print the cards for implementation; to begin the printing process in June		
Phone & TV System	Finalized and TV packages to be made in April		
Network Design	completed		
Digital Menus/Boards	S/W - Mealsuite being implemented by CH management and TVs, and mounts purchased		
Nurse Call	Austco and Percon and Clinical finalize the alerts, call bells, colours for certain calls Nov 4; added to training plan		
Bed Allocation - Indigenous and Speciality			
Bed Application - Licencing	Continue to have discussions with OH and Ministry on next steps	NFN/Angie	ongoing
Support Services			
Building Ready	Discussions of the process for building ready (kitchens, med rooms, medications, storage, linens, food, laundry flow, elevator usage and timing, housekeeping and cleaning) ordering appliances by first week of May	Anita	May
Appliances	to be ordered by first week of May	Anita	May
Storage Area list	to bring in some shelving, early May, for the 2nd floor for evaluation and approval. To proceed to order remaining rooms immediately after. Other appliances will all be on order by first week of May. Furniture delivery all by end of May	Anita	May
Inventory Management Solution and Process	CH have created an internal process and will not be paying for 3rd party solution	Anita	closed
Emergency Response			
Fire plan	Medsled training has commenced in old building new sleds to prepare staff	Anita/Julie/Ron	ongoing
P2 Parking	Need to begin discussions and planning for start of P2 parking (winter 2026); options to be discussed with SLT	Anita	Winter 2026
Staff Training Plan			
Detailed Breakdown	Training to commence mid May with online videos and on floor training to begin by last week May and all of June	Anita	May/June

Change Order Log - March 16 2025															Contract Time (days)
Percon						Work Description	Reason	Status	Date Issued	Quote Sent	Approval Date	Quoted	Approved		
RFE	RFE	PC	CD	SI	RFI										CO
1	1			1		1	Millwork revisions/clarifications	Coordination	Approved	18-Feb-22	17-Mar-22	28-Mar-22	\$34,553.53	\$34,553.53	
2	2	1				2	Emergency Switchboard revisions	Coordination	Approved	17-Feb-22	17-Mar-22	28-Mar-22	\$4,919.20	\$4,919.20	
3	3					3	Increase Builders Risk Insurance to Include Soft Costs	Lender Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$29,846.88	\$29,846.88	
4	4					3	Cost associated to add Wrap Up Insurance Policy	Lender Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$282,579.86	\$282,579.86	
5	5R1	2				5	Door revisions	Coordination	Approved	15-Mar-22	07-Apr-22	06-May-22	\$4,677.20	\$4,677.20	
6	6	3				4	Washroom Accessories Revisions	Coordination	Approved	28-Mar-22	22-Apr-22	25-Apr-22	\$863.50	\$863.50	
7	7	9					Removal existing foundations (Unit rate only - see RFE 16)	Cancelled	Cancelled	21-Apr-22	25-Apr-22				
8	8	16				6	Provide new water valve at property line	AHJ	Approved	05-May-22	06-May-22	06-May-22	\$8,607.50	\$8,607.50	
9	9	4				41	North wing door revisions	Coordination	Approved	28-Mar-22	16-Jan-23	19-Jan-23	\$3,756.50	\$3,756.50	
10	10	5				7	Elevator pit lighting revisions	AHJ	Approved	29-Mar-22	09-May-22	16-May-22	(\$1,361.00)	(\$1,361.00)	
11	11	6				8	Transformer modifications	Cost Saving	Approved	07-Apr-22	09-May-22	27-May-22	(\$6,000.00)	(\$6,000.00)	
12	12 R1					9	Millwork edging revisions & Drawer modifications (per email April 25, 2022)	Cost Saving	Approved	N/A	19-May-22	01-Jun-22	(\$11,906.00)	(\$11,906.00)	
13	13						CANCELLED: Drawer modifications (SEE RFE 12R1)	Cancelled	Cancelled	N/A	09-May-22				
14	14	17				12	Temporary Hydrant at North Wing	AHJ	Approved	12-Apr-22	16-May-22	01-Jun-22	\$5,585.25	\$5,585.25	
15	15R2	7R1				36	Phase 1 temporary door revisions and hardware coordination	Coordination	Approved	02-Dec-22	06-Dec-22	10-Jan-22	\$4,539.70	\$4,539.70	
16	16R2	9				15	Removal of existing foundations	Site Condition	Approved	21-Apr-22	20-May-22	27-Jun-22	\$70,326.38	\$70,326.38	
17	17	11				11	Hardware revisions to Door V101	Coordination	Approved	27-Apr-22	19-May-22	01-Jun-22	\$6,046.70	\$6,046.70	
18	18R2	18				14	Revise pipe material storm main tee at Olive St.	Site Condition	Approved	13-May-22	20-May-22	29-Jun-22	\$7,885.44	\$7,885.44	
19	19	12				10	Temporary lighting in courtyard parking	Health & Safety	Approved	27-Apr-22	25-May-22	01-Jun-22	\$15,888.40	\$15,888.40	
20	20R1	8				13	Add card reader control for rear doors on elevators 1024 & 1025	Design Improvement	Approved	25-Apr-22	30-May-22	10-Jun-22	\$1,512.50	\$1,512.50	
21	21R1					16	Temporary Door Hardware supplied by Owner's Security Provider	Schedule Change	Approved	22-Jun-22	08-Jul-22	22-Jul-22	(\$6,650.00)	(\$6,650.00)	
22	22	23					Investigate/repair storm line blockage near property line at Olive St.	Site Condition	Cancelled	23-Jun-22	06-Jul-22				
23	23R2			19R1		17 R	Corrections and revisions to parking lot line in temporary and east parking areas	Owner Requested	Approved	16-Aug-22	15-Sep-22	22-Sep-22	\$3,454.00	\$3,454.00	
24	24R4	22R1				27	Provide temporary power feed to east parking lot lighting	Coordination	Approved	19-Aug-22	24-Oct-22	27-Oct-22	(\$8,416.88)	(\$8,416.88)	
25	25R1	25R1				18	Revision to waterline connections to existing building - Revised	Site Condition	Approved	03-Aug-22	05-Aug-22	11-Aug-22	\$42,426.23	\$42,426.23	
26	26	20				19	Revision to electrical panel E-1-C	Coordination	Approved	02-Jun-22	09-Aug-22	11-Aug-22	\$6,702.30	\$6,702.30	
27	27R1	19R1				23	Revise acoustic ceiling tile materials	Cost Saving	Approved	15-Sep-22	28-Sep-22	05-Oct-22	(\$66,054.48)	(\$66,054.48)	
28	28			23		20	Pile Rock Points	Contractor Requested	Approved	03-Aug-22	12-Aug-22	12-Aug-22	\$98,826.40	\$98,826.40	
29	29R3	28				33	Revision to Phase 1 & 2 sanitary and storm connections at grade beams	Coordination	Approved	03-Aug-22	09-Nov-22	22-Nov-22	\$21,724.63	\$21,724.63	
30	30	26				21	Revision to under-slab plumbing and inverts	Coordination	Approved	26-Jul-22	18-Aug-22	22-Sep-22	\$15,196.50	\$15,196.50	
31	31	10				40	Revision to the fire and combination fire/smoke dampers	AHJ	Approved	26-Apr-22	15-Sep-22	26-Jan-23	\$134,858.85	\$134,858.85	
32	32R1	14					Door frame material revisions along corridor 1165	Design Improvement	Not Accepted	31-Aug-22	31-Aug-22				
33	33					24	Revised wood frame design for Jams	Cost Saving	Approved	09-Sep-22	28-Sep-22	05-Oct-22	(\$12,750.00)	(\$12,750.00)	
34	34R4	21R3				29	Provide new grounding loop for new building service	AHJ	Approved	22-Aug-22	28-Oct-22	08-Nov-22	\$77,892.15	\$77,892.15	
35	35R3	27R2				35	Delete deck mounted soap dispensers	Owner Requested	Approved	21-Nov-22	05-Dec-22	10-Jan-22	(\$4,081.00)	(\$4,081.00)	
36	36R4	15R				117	Door hardware revisions to door 1147a	Coordination	Pending	12-Oct-22	18-Apr-24	29-Apr-24	\$10,606.20	\$10,606.20	
37	37	13R				31	Janitor room door revisions	Coordination	Approved	19-Sep-22	19-Sep-22	10-Nov-22	\$4,785.00	\$4,785.00	
38	38	29				22	Existing Service Plug Requirement	AHJ	Approved	31-Aug-22	23-Sep-22	10-Oct-22	\$2,414.10	\$2,414.10	
41	41	24R1				32	Provide grilles on type 'O' fin radiation in trench in Auditorium 1005	Coordination	Approved	22-Sep-22	17-Oct-22	15-Nov-22	\$23,009.80	\$23,009.80	
		30					After hours paving of East Parking Lot	Owner Requested	Cancelled	16-Sep-22					
39	39	31					Additional curb at edge of existing parking area	Owner Requested	Cancelled	16-Sep-22	28-Sep-22				
40	40R1	32R1				25	Revision to existing sanitary line	Site Condition	Approved	21-Sep-22	29-Sep-22	06-Oct-22	\$61,577.36	\$61,577.36	TBD
47	47R1	33				43	Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles	Coordination	Approved	23-Sep-22	11-Jan-23	22-Jan-23	\$37,038.71	\$37,038.71	4
42	42R1	34				26	Water storage tank layout and structural revisions	Coordination	Approved	26-Sep-22	14-Oct-22	27-Oct-22	\$3,597.83	\$3,597.83	
43	43	35R				61	Revision to North Wing elevator brackets for rail attachments	Coordination	Approved	07-Oct-22	20-Jun-23	27-Jun-23	\$11,964.96	\$11,964.96	
53	53	36R2				44	Revision to brace frame VB105	Coordination	Approved	09-Nov-22	13-Dec-22	26-Jan-23	\$9,497.44	\$9,497.44	
45	45	37				30	Revision to light fixtures P5 and P6	Coordination	Approved	11-Oct-22	31-Oct-22	08-Nov-22	\$2,369.33	\$2,369.33	
48	48	38				37	Structural beam revisions at Block B roof terraces balconies	Coordination	Approved	20-Oct-22	13-Dec-22	10-Jan-23	\$969.52	\$969.52	
49	49R2				36R1	60	Structural clarifications - structural steel and rebar shop drawings	Coordination	Approved	20-Jan-23	10-Mar-23	28-Jun-23	\$2,768.37	\$2,768.37	
46					7R1	28	Provide slab Mounting brackets for smoke shelter	Site Condition	Approved	17-Oct-22	25-Oct-22	01-Nov-22	\$1,050.68	\$1,050.68	
51	51R1	39				38	Add smoke detectors in corridors of RHA areas	Coordination	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$5,258.00	\$5,258.00	
44R1					22	34	Provide additional steel modifications outlined in SI#22	Coordination	Approved	27-Jul-22	16-Nov-22	22-Nov-22	\$3,300.11	\$3,300.11	
		40					Additional elevator controls	Coordination	Pending	07-Dec-22					
56	56	41				45	Revision to sliding door frame details	Coordination	Approved	21-Dec-22	08-Feb-23	28-Feb-23	\$8,783.50	\$8,783.50	
54	54	42				46	Provide fixed mirrors in Staff washrooms	Coordination	Approved	10-Jan-23	03-Feb-23	28-Feb-23	\$7,507.50	\$7,507.50	
54R1	54R1	42				48	Correct the cost of fixed mirrors from CO#46	Coordination	Approved	10-Jan-23	03-Mar-23	21-Mar-23	(\$2,035.00)	-\$2,035.00	
52	52			39		39	Provide relay bases on smoke detectors related to door hold opens for SI#39	AHJ	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$3,014.00	\$3,014.00	
55	55	43					Revise range hood colour	Owner Requested	Cancelled	18-Jan-23					
57	57	44				47	Revision to Lf2 & Lf2-1 lavatory fixtures	Coordination	Approved	18-Jan-23	17-Jan-23	21-Feb-23	\$5,193.10	\$5,193.10	
54	54R1				41	42	Remedial modifications to pile caps and grade beams - Phase 1	Site Condition	Approved	28-Nov-22	10-Jan-23	20-Jan-23	\$14,145.87	\$14,145.87	4
58	58	45					Revisions to operable window vent type	Coordination	Cancelled	06-Feb-23					
60	60	46				52	Modifications to generator ESB breakers	Coordination	Approved	07-Feb-23	24-Mar-23	03-May-23	\$19,405.10	\$19,405.10	
95	95	47				79	Revise office door locations, electrical from PC47	Owner Requested	Approved	23-Mar-23	08-Sep-23	09-Sep-25	\$10,312.50	\$10,312.50	
72	72R3	47				73	Revise office door locations, typical millwork from PC47	Owner Requested	Approved	15-Aug-23	15-Aug-23	07-May-24	\$11,985.60	\$11,985.60	
59	59	48R				49	Revisions to electrical to accommodate Kitchen Equipment Phase 1	Coordination	Approved	14-Feb-23	17-Mar-23	22-Mar-23	\$501.60	\$501.60	
62	62R2	49				54	Typical Bedroom Mockup	Owner Requested	Approved	09-Mar-23	03-May-23	06-Jun-23	\$75,577.95	\$75,577.95	
		50					Revise rated floor assembly ULC Listed Design No.	Cost Saving	Cancelled	22-Mar-23					
		51				50	Revision to select light fixtures to alternate product	Design Improvement	Approved	22-Mar-23	20-Apr-23	26-Apr-23	\$0.00	\$0.00	
65	65	52				57	Delete select cubical curtains and provide track breaks in patient lift tracks	Coordination	Approved	29-Mar-23	12-May-23	01-Jun-23	(\$5,382.50)	(\$5,382.50)	
75	75R1	53				69	Electrical revisions for elevator connections	Coordination	Approved	30-Mar-23	29-Jun-23	03-Aug-23	\$18,212.70	\$18,212.70	

		54							Revisions to interior expansion joints types	Coordination	Canceled	30-Mar-23							
68	68	55						56	Existing Water Room pull station	Coordination	Approved	05-Apr-23	17-May-23		23-May-23	\$1,142.90	\$1,142.90		
67	67	56						55	Revision to brace frame VB205	Coordination	Approved	17-Apr-23	12-May-23		18-May-23	\$1,164.02	\$1,164.02		
82	82R2	57R						78	Revision to biometric readers	Owner Requested	Approved	18-Apr-23	01-Sep-23		25-Sep-23	-\$21,023.00	-\$21,023.00		
64	64					49		51	Tree Removal at End of Block B	Site Condition	Approved	03-Nov-22	20-Apr-23		26-Apr-23	\$2,117.50	\$2,117.50		
66	66R1	58						68	Clarification to area drains	Coordination	Approved	20-Apr-23	19-Jul-23		27-Jul-23	\$25,942.40	\$25,942.40		
77	77R1	59						85	Fiber optic connection to existing building	Coordination	Approved	02-May-23	25-Jul-23		12-Oct-23	\$10,118.90	\$10,118.90		
78	78	60						63	Additional pot light in Bedroom Type "D"	Coordination	Approved	02-May-23	26-Jun-23		04-Jul-23	\$2,865.50	\$2,865.50		
		61							Revision to clarify clay unit product	Discontinued Product	Pending	09-May-23							
71	71	62R						59R	Modifications to elevator framing for door supports and additional pit ladder	Coordination	Approved	23-May-23	05-Jun-23		27-Jun-23	\$66,131.08	\$66,131.08		2
		63							Patching of existing asphalt drive-ways	Owner Requested	Canceled	23-May-23							
81	81	64						65	Flooring revisions	Coordination	Approved	25-May-23	07-Jul-23		20-Jul-23	\$7,090.72	\$7,090.72		
80	80R2	65						84	Owner requested revisions to Kitchen Equipment	Owner Requested	Approved	25-May-23	22-Sep-23		03-Oct-23	\$68,113.10	\$68,113.10		
73	73	66						62	Delete kitchen equipment soap and towel dispenser accessories	Owner Requested	Approved	29-May-23	20-Jun-23		27-Jun-23	(\$2,670.00)	(\$2,670.00)		
126	126R2	67R3						115	Tie-in to existing fire alarm and PA systems	Coordination	Approved	30-May-23	21-Mar-24		12-Apr-24	\$18,950.80	\$18,950.80		
87	87	68						70	Revision to louvers	Coordination	Approved	30-May-23	02-Aug-23		08-Aug-23	\$660.00	\$660.00		
68	68	69						58	Patient lift system power supply covers	Owner Requested	Approved	01-Jun-23	05-Jun-23		22-Jun-23	\$10,222.30	\$10,222.30		
83	83	70						67	Revision to stair guard assembly	Coordination	Approved	06-Jun-23	19-Jul-23		26-Jul-23	\$726.00	\$726.00		
84	84	71						66	Revision to Ceramic tile type CT2.1 In select rooms	Owner Requested	Approved	15-Jun-23	19-Jul-23		25-Jul-23	\$0.00	\$0.00		
74	74R1	72R						64	Temporary support angles for Block C Structural frame	Coordination	Approved	13-Jun-23	28-Jun-23		04-Jul-23	\$10,563.30	\$10,563.30		
69	69R1							71	Removal of existing foundations at electrical duct bank trench	Site Condition	Approved	14-Jun-23	07-Jul-23		09-Aug-23	\$10,095.80	\$10,095.80		
76	76R3	61						72	Revision to clay unit masonry product	Coordination	Approved	09-May-24	26-Jun-24		12-Aug-24	\$55,860.00	\$55,860.00		
		73							Revise solid surface finish colour on millwork M30 & M31	Owner Requested	Canceled	12-Jul-23							
		74							Additional structural support at 5th floor trench drain	Coordination	Pending	12-Jul-23							
90	90	75R						74	Revised detail at expansion joint at gridline Z3 between S & T/T.2.	Coordination	Approved	12-Jul-23	14-Aug-23		24-Aug-23	\$8,513.40	\$8,513.40		
92	92							75	Revised rebar stirrups at elevator conduit duct bank	Coordination	Approved	18-Jul-23	23-Aug-23		30-Aug-23	\$1,036.20	\$1,036.20		
93	93					148		76	Revision to window sill support material detail	Contractor Requested	Approved	23-Aug-23	29-Aug-23		05-Sep-23	\$3,312.89	\$3,312.89		
102		76						86	Coring of Foundation for temporary generator connection	Coordination	Approved	25-Jul-23	03-Oct-23		11-Oct-23	\$3,850.00	\$3,850.00		
101	101R3	76R2						91	Connection for Portable Genset and Load Bank Testing	Owner Requested	Approved	06-Feb-24	22-Feb-24		12-Mar-24	\$116,723.25	\$116,723.25		
94	94	77						77	Revision to jockey pump electrical feed	Coordination	Approved	26-Jul-23	01-Sep-23		12-Sep-23	\$5,904.80	\$5,904.80		
98	98	78						82	Revised wall depth in Laundry Rooms to accommodate 4" drain pipe	Coordination	Approved	27-Jul-23	19-Sep-23		03-Oct-23	\$246.50	\$246.50		
108	108	79						111	Delete fire damper at return air duct in penthouse level	Coordination	Approved	31-Jul-23	24-Oct-23		21-Mar-24	(\$497.00)	(\$497.00)		
97	97R1	80R						81	Revise wall thickness to accommodate pipe size	Coordination	Approved	03-Aug-23	19-Sep-23		03-Oct-23	\$3,090.10	\$3,090.10		
96	96	81						83	Domestic booster pump power feed	Coordination	Approved	23-Aug-23	13-Sep-23		02-Oct-23	\$6,792.50	\$6,792.50		
		82						156	Revision to Drew St. entrance sanitary & storm pipes for interferences	Coordination	Approved	28-Aug-23	11-Feb-25		25-Feb-25	\$54,487.51	\$54,487.51		
105	105	83						88	Electric heaters for temporary heat in rooms at junction between Phase 1 and 2	Coordination	Approved	15-Sep-23	10-Sep-23		24-Oct-23	\$5,335.90	\$5,335.90		
		84							Investigation for tie-in to existing PA system	Coordination	Canceled	15-Sep-23							
85	85					67		80	Ductwork revisions related to SI#67	Coordination	Approved	06-Jun-23	02-Aug-23		25-Sep-23	\$1,439.90	\$1,439.90		
103	103R1	85						89	Additional louvre colour	Coordination	Approved	02-Oct-23	30-Oct-23		10-Nov-23	\$3,300.00	\$3,300.00		
106	106	86						87	Chiller Support Frames	Coordination	Approved	02-Oct-23	17-Oct-23		18-Oct-23	\$42,145.73	\$42,145.73		
112	112R1	87						96	Revise light fixture type U & U1	Coordination	Approved	17-Oct-23	29-Nov-23		07-Jan-24	\$2,753.30	\$2,753.30		
114	114	88						94	Revise storm drain piping from the roof of Stair Shaft #5	Coordination	Approved	26-Oct-23	14-Nov-23		05-Dec-23	\$8,269.80	\$8,269.80		
120	120R4	89						114	Add digital meni board connections at each dining area	Owner Requested	Approved	31-Oct-23	01-Apr-24		12-Apr-24	\$15,745.40	\$15,745.40		
116	116	90						100	Additional roof anchors at chimney for Boiler #4	Coordination	Approved	01-Nov-23	20-Nov-23		10-Jan-24	\$35,019.60	\$35,019.60		
		91							Revision to flooring materials in corridors and resident vestibules	Owner Requested	Approved	08-Nov-23	22-Nov-23		07-Jan-23	\$0.00	\$0.00		
		92							Provide a permanent load bank for generator testing	Coordination	Pending	08-Nov-23							
132	132R2	93						127	Revision for door controls	Coordination	Approved	10-Nov-23	08-May-24		23-May-24	\$55,073.65	\$55,073.65		
117	117	94						93	Ground connection from pole to transformer	Coordination	Approved	14-Nov-23	24-Nov-23		27-Nov-23	\$3,122.90	\$3,122.90		
104	104R2							90	Additional track components for lift track in room 5091 - Submittal 135	Coordination	Approved	30-May-23	31-Oct-23		10-Nov-23	\$2,448.60	\$2,448.60		
111	111R1					91R2		92	Revision to ductwork related to ERV#1 and SI#91R2	Coordination	Approved	15-Sep-23	16-Nov-23		20-Nov-23	\$4,701.40	\$4,701.40		
		95R							Typical resident wardrobe storage hinges	Owner Requested	Canceled	20-Nov-23							
121	121R2	96R						102	Typical resident room and washroom millwork revisions	Owner Requested	Approved	22-Nov-23	09-Jan-24		15-Jan-24	\$28,778.20	\$28,778.20		
123	123R2	97R						101	Revision to resident room drapes	Owner Requested	Approved	22-Nov-23	08-Jan-24		10-Jan-24	\$4,059.00	\$4,059.00		
		98							Additional lightning protection	Coordination	Canceled	27-Nov-23							
125	125R2	99R						103	Toggle switch at flusher disinfecter in soiled utility rooms	Coordination	Approved	29-Nov-23	11-Jan-24		15-Jan-24	\$1,651.10	\$1,651.10		
135	135R1	100						105	Revise drainage for balcony/roof areas	Coordination	Approved	29-Nov-23	15-Feb-24		27-Feb-24	\$19,183.78	\$19,183.78		
110	110R1					80		95	Costs associated with piping clarification in SI#80	Coordination	Approved	15-Aug-23	30-Nov-23		14-Dec-23	\$22,236.50	\$22,236.50		
		101							Delete telephone cables between communications cabinets	Owner Requested	Canceled	19-Dec-23							
								53	Phase 2 Piling	Site Condition	Approved	08-Jan-24	08-Jan-24		10-Jan-24	\$0.00	\$0.00		
129	129R1	102						104	Revision to Clean Utility Millwork M13	Owner Requested	Approved	22-Dec-23	24-Jan-24		30-Jan-24	(\$29,960.00)	(\$29,960.00)		
134	134R2	103						112	Delete resident room lower entertainment boxes	Owner Requested	Approved	02-Jan-24	15-Mar-24		03-Apr-24	(\$112,848.00)	(\$112,848.00)		
133	133	104						106	Revisions to Phase 2 Structural Steel	Coordination	Approved	04-Jan-24	02-Feb-24		27-Feb-24	\$13,369.24	\$13,369.24		
136	136	105						118	Wanderguard elevator control tie-in	Coordination	Pending	08-Jan-24	17-Apr-24		29-Apr-24	\$32,157.40	\$32,157.40		
								98	Asphalt deficiency warranty extension	Deficiency Reconciliation	Approved	06-Dec-23	14-Dec-23		11-Jan-24	(\$7,500.00)	(\$7,500.00)		
127	127							99	CSA IPAC training course	Contractor Requested	Approved	10-Nov-23	02-Jan-24		11-Jan-24	(\$550.00)	(\$550.00)		
139	139R	106						109	Revision to Block D tub rooms	Coordination	Approved	24-Jan-24	26-Feb-24		07-Mar-24	\$7,681.30	\$7,681.30		
148	148R1	107						122	Support posts for med sled system in stairwells	Owner Requested	Approved	31-Jan-24	01-May-24		07-May-24	\$53,607.07	\$53,607.07		
141	141	108						108	Revise outlet locations in Type C Bedrooms	Owner Requested	Approved	08-Feb-24	23-Feb-24		07-Mar-24	\$1,907.40	\$1,907.40		
140	140							107	Delete siding band detail at Penthouse	Cost Saving	Approved	21-Feb-24	21-Feb-24		27-Feb-24	(\$10,600.00)	(\$10,600.00)		
137	137							110	Slab edge firestop detail revision	Coordination	Approved	09-Feb-24	04-Mar-24		07-Mar-24	\$39,165.00	\$39,165.00		
145	145							113	Extent of slab edge at curtain wall block C - Phase 1	Coordination	Approved	22-Mar-24	22-Mar-24		04-Apr-24	\$3,637.92	\$3,637.92		
		109R							Clarification to temporary soffit and heating details	Canceled	Pending	07-Mar-24							
146	146	110						116	Add door 5136 and associated hardware	Coordination	Approved	04-Mar-24	05-Apr-24		26-Apr-24	\$11,698.50	\$11,698.50		
147	147R1	111R						135	Revisions to communication cabinets racks and distribution	Coordination	Approved	14-Mar-24	02-Jul-24		29-Jul-24	\$22,195.00	\$22,195.80		

150	150	112			123	Radiant heater piping enclosures	Coordination	Approved	14-Mar-24	22-Apr-24	22-May-24	\$9,624.86	\$9,624.86
151	151	113			119	Revisions to Resident Washrooms to Accommodate Plumbing Drain	Coordination	Approved	22-Apr-24	22-Apr-24	29-Apr-24	\$5,564.06	\$5,564.06
152	152R1	114			126	Revisions to water room door hardware	Coordination	Approved	20-Mar-24	07-May-24	23-May-24	\$8,929.80	\$8,929.80
156	156	116R			121	Revision to handrails and base bumpers	Coordination	Approved	02-May-24	01-May-24	07-May-24	\$14,213.38	\$14,213.38
153	153				129	Revision to cabinet locks	Owner Requested	Approved	24-Apr-24	24-Apr-24	24-May-24	\$1,540.57	\$1,540.57
154	154			193	Delete Sprinkler Control Valve	Cost Saving	Approved	01-May-24	24-Apr-24	07-May-24	(\$500.00)	(\$500.00)	
158	158	117			124	Add temporary heat trace system to pipes at underside of servery 2078 & 2086	Coordination	Approved	08-Apr-24	08-May-24	15-May-24	\$21,541.30	\$21,541.30
157	157	118			128	Phase 1 - Roof level sun control outrigger support	Coordination	Approved	11-Apr-24	06-May-24	24-May-24	\$29,342.14	\$29,342.14
160	160	119R			132	Kill switch for Ground Floor Servery 1067	Coordination	Approved	13-May-24	30-May-24	06-Jun-24	\$2,971.10	\$2,971.10
159	159				125	Revise millwork pulls	Cost Saving	Approved	10-May-24	10-May-24	23-May-24	(\$4,132.80)	(\$4,132.80)
163	163	120			133	Additional exit signs at double egress doors	Coordination	Approved	29-May-24	11-Jun-24	23-Jul-24	\$22,341.00	\$22,341.00
162	162	121R			134	Add end enclosures to sneeze guards	AHJ	Approved	03-Jun-24	12-Jun-24	23-Jul-24	\$10,373.00	\$10,373.00
		122				Brick support at level 2 balcony/roof	Coordination	Pending					
					130	Delay Claim Settlement	Delay Claim	Approved	04-Jun-24	04-Jun-24	06-Jun-24	\$317,200.00	\$317,200.00
148	149				131	Additional cubicle curtains Phase 2	Coordination	Approved	17-Apr-24	17-Apr-24	29-May-24	\$10,670.00	\$10,670.00
		123				Replace damaged trees by winter salt at highway	Site Condition	Cancelled	08-Jul-24	19-Jul-24		\$34,672.55	
168	168R	124			138	Circuiting and clarifications for pumps P6, P7, P20 & P21	Coordination	Approved	18-Jul-24	09-Aug-24	29-Aug-24	\$1,821.00	\$1,821.60
167	167				136	Revision to hardware on doors 1018a, 1030b, 1165	Coordination	Approved	22-Jul-24	22-Jul-24	29-Jul-24	\$1,056.00	\$1,056.00
169	169R	125			137	Revision to soffit detail at 1064 & 1075	Coordination	Approved	22-Jul-24	07-Aug-24	14-Aug-24	\$5,908.76	\$5,908.76
		126				Add hot water recirculation line to washers	Design Improvement	Cancelled	22-Jul-24		11-Sep-24		\$0.00
		127			140	Generator shore power circuit	Coordination	Approved	07-Aug-24	03-Sep-24	19-Sep-24	\$6,043.40	\$6,043.40
		128			141	Revision to 5th floor Dining Windows & exhaust duct	Coordination	Approved	13-Aug-24	09-Sep-24	19-Sep-24	\$20,700.61	\$20,700.61
		129			142	Rework roof drain above 5th floor balcony	Coordination	Approved	19-Aug-24	11-Sep-24	19-Sep-24	\$4,275.35	\$4,275.35
175	175R	130R			143	Revised - Insulation tie-in at temporary wall to curtainwall	Coordination	Approved	19-Sep-24	24-Sep-24	03-Oct-24	\$5,417.50	\$5,417.50
171	171		135		139	Credit for revisions to PRV valves from SI#135	Cost Saving	Approved	18-Jul-24	15-Aug-24	29-Aug-24	(\$4,964.00)	(\$4,964.00)
		131				Revised - Gas detection in generator room #6011	Regulatory Change	Pending	06-Nov-24				
		132			144	Water room drywall revision	Coordination	Approved	19-Sep-24	29-Sep-24	04-Oct-24	\$1,045.44	\$1,045.44
			137			Clarification to handrail corners	Coordination	Approved	24-Jul-24				
			138			Composity Slab Crack remediation	Coordination	Approved	14-Sep-24				
			142			Ductwork revisions at Chapel 1027	Coordination	Approved	12-Sep-24				
			141			Revised - Location of Electrical Panel in Janitor Rooms	Coordination	Approved	01-Oct-24				
			143			Revision to bulkheads at corridor 1032	Coordination	Approved	17-Sep-24				
		133			146	Revision to balcony ceiling panels at tapered beams	Owner Requested	Approved	21-Oct-24	22-Oct-24	29-Oct-24	\$0.00	\$0.00
			144R(2)			Revised (2) - Temporary link connection details	coordination	Approved	16-Oct-24				
			145			Clarification to boiler breaker feeds and temp link heaters	coordination	Approved	08-Oct-24				
			146			Revise rating at column 12.1-F	coordination	Approved	10-Oct-24				
	177	141R		145	145	Reframing and hardware revision relative to SI#141R	coordination	Approved	08-Oct-24	15-Oct-24	21-Oct-24	\$1,364.66	\$1,364.66
			147			Clarification to typical windows drainage	coordination	Approved	22-Oct-24				
181	181	134		147	147	Add Handrails to link	Architect ommission	Approved	20-Nov-24	20-Nov-24	20-Nov-24	\$5,268.77	\$5,268.77
			148			Clarification to shaft bottom closure location	coordination	Approved	30-Oct-24				
			149			Clarification to penthouse glycol tank wiring	coordination	Approved	06-Nov-24				
			150			Revision to fireplace hearth stone in 5115	coordination	Approved	19-Nov-24				
			151			Cancelled: Miscellaneous Structural Clarifications	coordination	Approved	02-Apr-25				
180R		144R2		148	148	Temporary Link Connection details	coordination	Approved	15-Nov-24	02-Dec-24	10-Dec-24	\$10,226.30	\$10,226.30
			152			Revisions breakers and raceway at IT Room 6003	coordination	Approved	20-Nov-24				
				149	149	Gas detection controller in generator room 6011	coordination	Approved	02-Dec-24	02-Dec-24	10-Dec-24	\$3,942.40	\$3,942.40
			153			Austco Nurse Call alert info	coordination	Approved	09-Dec-24				
			154			Revised FHC location main floor phase 1	coordination	Approved	11-Dec-24				
		135		152	152	Modify alternating tread ladder construction in penthouse	coordination	Approved	12-Dec-24	30-Jan-25	07-Feb-25	\$5,830.00	\$5,830.00
			155			Revision to dryer surround opening dimensions	coordination	Approved	06-Jan-25				
				150	150	Add Handrails to link (2nd part)	coordination	Approved	17-Dec-25	15-Dec-25	20-Dec-25	\$4,548.50	\$4,548.50
		136		151	151	Temporary cladding at lounge bump-out to existing construction	coordination	Approved	06-Jan-25	30-Jan-25	13-Jan-25	\$12,562.00	\$12,562.00
			156			Revisions 2 Clarification to gypsum ceilings in stairwells	coordination	Approved	11-Mar-25				
			157			Clarification to balcony soffit heights	coordination	Approved	14-Jan-25				
		137		154	154	Provide cricketed backslope insulation between ERV#1 and MUA#2	Percon	Approved	15-Jan-25	30-Jan-25	07-Feb-25	\$1,650.00	\$1,650.00
		138		155	155	Provide keypad locksets on Resident laundry room doors	Owner Requested	Approved	16-Jan-25	30-Jan-25	07-Feb-25	\$4,455.00	\$4,455.00
		139				Cancelled - Provide range hood in gathering space kitchen 5116a	Owner Requested	Approved	11-Mar-25				
		140		153	153	Millwork revisions for site coordination issues	coordination	Approved	22-Jan-25	30-Jan-25	07-Feb-25	\$1,670.35	\$1,670.35
	191	158		159	159	Furr-out around FA panel in Med room 1070	coordination	Approved	30-Jan-25	11-Mar-25	25-Mar-25	\$1,247.07	\$1,247.07
		159				Revision to ceilings bulkheads in corridor 5082 and 5099	coordination	Approved	03-Mar-25				
		160				Revised - Ceiling height in corridor 5081	coordination	Approved	30-Jan-25				
			141	157	157	Modify stainless steel count 2078	coordination	Approved	10-Feb-25	05-Mar-25	13-Mar-25	\$0.00	\$0.00
						Revision to fireplace hearth stone in 5115	coordination	Approved	12-Feb-25				
	192	142		160	160	Revised counter support at M60 under counter fridge	Owner Requested	Approved	12-Feb-25	11-Mar-25	25-Mar-25	\$2,694.91	\$2,694.91
193R1	143			165	165	Temporary Cladding of columns exposed to exterior in P1	coordination	Approved	12-Feb-25	08-Apr-25	15-Apr-25	\$10,961.13	\$10,963.13
			162			Revision to shower floor drains for sheet flooring	coordination	Approved	12-Feb-25				
194R1	144			158	158	Modify rated wall at Room 5115 to suit piping	coordination	Approved	25-Mar-25	25-Mar-25	25-Mar-25	\$4,923.41	\$4,923.41
			163			Revisions to door frame protection	coordination	Approved	01-Feb-29				
			164			Revised 2: Relocate Shower room storage cabinets	coordination	Approved	24-Mar-25				
		145				Add LCD Austco annunciator displays for nurse call in P1	coordination	Approved	24-Feb-25				
		165				Clarifications on IT room 6003 panel terminations and rack equipment locations	coordination	Approved	25-Feb-25				
	196	146		162	162	Horizontal cable management and access control data drop	coordination	Approved	24-Feb-25	01-Apr-25	01-Apr-25	\$4,105.20	\$4,105.20
			166			Drywall bulkhead control joint locations	coordination	Approved	03-Mar-25				

Board of Management Meeting

April 24, 2025

- ❖ **CLINICAL SERVICES** - Mel Cross, RN - Director of Care
 - Kathy MacDonald, Manager of Clinical Quality Assurance

Reporting Period: March 17 - April 15, 2025

Since the last report to the Board, a total of five Critical Incident Reports have been submitted to the Ministry of Long Term Care.

1. **Abuse (3 incidents):**
 - **Visitor to Resident Abuse:** Incident involved a visitor exhibiting inappropriate behavior toward a resident. The resident remained stable with no physical or psychological impact and had no recollection of the event. The situation was promptly addressed with the visitor.
 - **Staff to Resident Abuse (2 incidents):** Two incidents involved allegations of staff to resident abuse. In both cases, the staff involved were held accountable, and appropriate actions were taken in alignment with our policies and regulatory expectations.
2. **Resident Injury (1 incident):**
 - A resident experienced a fall resulting in significant injury and a subsequent transfer to hospital. This incident led to a notable change in the resident's condition. The resident had been functioning independently prior to the incident.
3. **Infectious Disease Outbreak (1 incident):**
 - A Critical Incident Report was submitted related to the current outbreak in the home. Appropriate infection prevention and control measures are in place, and the situation continues to be monitored closely in collaboration with Public Health.

The nursing team remains committed to ensuring the safety, well being, and dignity of our residents through continued vigilance, timely reporting, and responsive action to all critical incidents.

- ❖ **CLINICAL SERVICES** - Kellie Ross, Clinical RPN Manager

We have on boarded two full-time RPNs. They completed their preceptorship at Cassellholme. They have been cleared to work in their roles as full-time RPNs.

2 full-time RPNs will be completing their final training by the end of the week of April 21, 2025.

1 part-time RPN has been hired and began general orientation April 15, 2025.

We are continuing to recruit RPN staff.

RPN staffing stabilization has been the focused goal for the month of April working alongside Tiffany Chapman and Mel Cross. We will be reviewing and refining our RPN orientation process beginning in May.

RPN Team Lead and RN roles are being assessed. Mel Cross and I are working together to ensure the roles are well defined and the RPN front line staff are supported.

Pain Management education sessions for registered staff will launch in May 2025.

❖ **STAFFING - Tiffany Chapman, HR Coordinator**

Students

- ❖ Active/In Progress - CTS, Canadore, and Living classroom PSWs 1:1 preceptorship
- ❖ Completed - Canadore BScN, PN, and Nipissing BScN student placements
- ❖ Recruitment for summer students initiated
- ❖ 2 Canadore PN Students doing 1:1 Preceptorship in April

Staffing

March 2025

- ❖ Hired - 8 total (1 RN, 1 FSW, 1 scheduling coordinator, 1 resident family navigator, 2 RPNs, 1 CSS Homemaker, 1 PSW)
- ❖ 1 PSW transitioned to RP
- ❖ Terminated/Resigned/Retire - 7 Total (2 RPNs, 1 FSW, 1 Housekeeper, 2 PSWs, 1 Scheduling Coordinator)

As of April 17, 2025

- ❖ PSW Vacancies - 4 temp PT, 2 perm PT, 2 temp FT- all lines posted. PSW interviewing in works to fill vacancies.
- ❖ Helping Hands - 1 temp PT
- ❖ RPN Vacancies - 1 temp PT, 3 perm PT, 5 temp FT, 1 perm FT - interviewing and recruiting
- ❖ 1 RN FT Vacancy - 1 FT perm (pending PSW to RN completion)
- ❖ Dietary Vacancy - 4 temp PT, and 2 perm PT
- ❖ Housekeeping Vacancy - 2 perm PT and 2 temp PT
- ❖ Activities Vacancy - 1 PT temp

❖ **HOUSEKEEPING & NUTRITION & FOOD SERVICES - Trina Milne, Manager**

New Purchases:

- ❖ Washer and dryer installed in our main laundry room.
- ❖ Ride-On Autoscrubber for new building. Staff have been trained and are using it in the current building to become familiar with it.

Training for new equipment for the new building is almost complete. The last item to be trained is the new dish machines. This will be done once installed.

The Nutrition & Food Services Department purchased a new software program called Meal Suite. Management staff are currently in the process of learning the system. Once staff are comfortable with the program, it will be installed on the monitors and TVs in the dining areas and kitchen. NFS staff will then be trained, followed by clinical services staff. The new program is scheduled to be launched with the Fall/Winter menu.

❖ **RESIDENT & FAMILY NAVIGATOR - Alysia Loyer, RN**

Alysia Loyer is the New Resident Family Navigator. She is actively learning her new role and welcoming all new residents to Cassellholme.

Since the last Board Meeting, there have been 9 new permanent admissions, 1 short stay/respite admission and 1 admission that decided to decline permanent admission.

❖ ACTIVITIES & 400 Club - Mandy Gilchrist, Manager

The Trishaw Bike has arrived! Residents, families and staff are excited to start riding once the nicer weather begins and the sidewalks are cleaned.

BBQ Season starts in May. BBQs will be held every Tuesday, rotating units each week.

❖ HEALTH & WELLNESS - Ron Goodship, Coordinator

Some exciting news to share!!

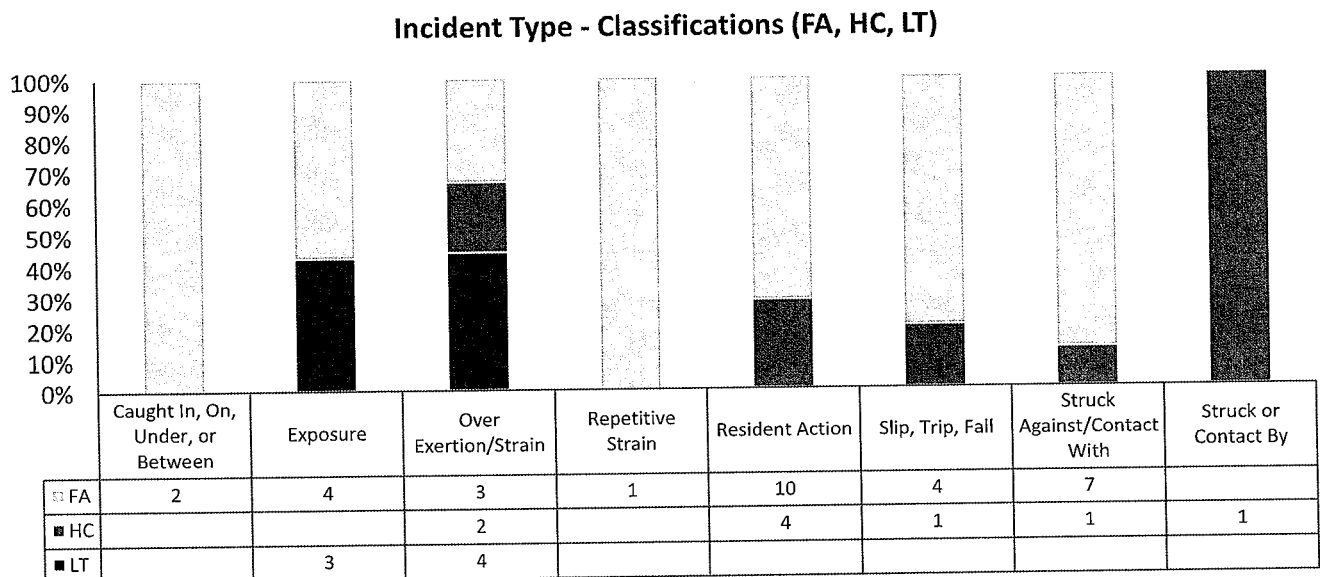
Cassellholme received a surplus rebate credit to our WSIB account in the amount of \$283,198.04.

This is part of WSIB's \$2 billion dollar surplus distribution.

Their distribution of \$2 billion to eligible safe businesses recognizes the important role businesses play in funding their no-fault work-related injury and illness insurance system, while protecting their ability to help people who have experienced a work-related injury or illness with a safe, timely and lasting recovery and return to work today and into the future.

Our rebate is 60 per cent of the premiums we reported in 2023.

Injury Breakdown - January 1, 2025 - April 15, 2025



Steps Taken to Reduce Resident Action Injuries

- **Stop and Go Procedure** – Unless it is unsafe for the resident, the worker is instructed to Stop approach, assess and come back and reattempt care. When this procedure is used, the reattempt is usually without issue.
- **Training on proper self-positioning during care** – Not placing yourself in a position that intimidates a resident or places the worker in harms way if the resident shows aggressive behaviors.
- **GPA Training** – All Cassellholme employees take the Gentle Persuasive Approach Training. A full day of classroom and practical training that gives the worker the skills to provide safe care with confidence and kindness.

- **One on One** - Observations involving active behavioral response residents. Recognition of escalation to help reduce negative interaction with other residents and to give workers the opportunity to request help prior to situations that could cause harm.
- **Abuse Training** - Focus on abuse recognition and reporting - all staff
- **Discipline** - Counseling records for workers not following procedures (stop and go)

Over Exertion and Strain Injuries

- Unit managers have been focusing on proper lifting techniques and procedures.
- Counseling of workers who do not follow care plans (two person transfers)
- Transfer meetings continue for any decrease level of transfer requests (decision tree)
- Care plan reviews and updates are ongoing

Note:

The new building will have an increased number of mechanical lifts. This will reduce the physical demands during transfer situations.

New Med Sled Training

In preparation for the new Med Sled stairwell evacuation system being installed in the new building, all staff will need training. A training module has been created and uploaded on our Safety 24/7 training site, including sample videos. All staff must complete the module by April 25, 2025. Hands-on training will follow, beginning the week of April 28, 2025.

❖ **PALLIATION EDUCATION AT CASSELLHOLME** - Tracy Davis

- ❖ We are pleased to provide an update on recent initiatives to enhance palliation and end-of-life care education at Cassellholme. Over the last month, targeted educational efforts have been delivered by our two Nurse Practitioners and myself, with a focus on resident-centered care during palliation.
- ❖ These sessions have highlighted the importance of providing individualized, compassionate care that respects residents' values, preferences, and dignity in their final stages of life. Key topics covered included:
 - Principles of resident-centered palliation
 - Effective communication strategies with residents and families
 - Symptom management and comfort care
 - Interdisciplinary collaboration in end-of-life planning
- ❖ The training has been well received by staff, leading to a deeper understanding of palliative care and a commitment to integrating these practices into daily care. We are also providing ongoing mentorship and facilitating case-based discussions to reinforce these concepts.
- ❖ We remain dedicated to ensuring that every resident at Cassellholme experiences the highest level of comfort, respect, and dignity in their end-of-life journey.

❖ **INFECTION CONTROL** - Ellen Whittaker, IPAC Manager

Hand Hygiene Observations:

The focus of hand hygiene observations this month has changed to resident hand hygiene in the dining room and before the resident is provided with food. This also includes the nourishment pass and tray service.

An audit and schedule of observations has been created and is in progress in all dining rooms. This information will be summarized to determine the next steps required to maintain this practice.

Outbreaks:

The Home is presently in a respiratory outbreak, which started on March 23rd 2025 on Maple St, with 1 case of Influenza. The residents on Maple St were started on Tamiflu, with consent. On March 29th there were respiratory cases on other units and it was declared facility-wide. There has been no other cases of Influenza.

At this time, the outbreak is ongoing with respiratory cases on Apple St only. Mask use in all resident areas continues, but we are planning to make masks optional when the outbreak is over.

Immunization

Direction concerning the collection of staff Measles immunization was recently received from the Health Unit. There has been a communication sent to all staff requesting that they begin to determine their MMR immunization status. Numerous proofs of immunization have already been received. Preparation has begun for resident Covid-19 boosters to be administered at the end of this month.

IPAC Construction Audits

Audits continue to be done at least weekly, with a focus on the debris control and removal, dust control and cleaning at the site, as required in CSA Z317.13-17.

Over-head cleaning audits have been completed in most areas, leaving mainly the final cleaning check before the last ceiling panels are put in place.

See the following for the Annual IPAC Summary

Annual Evaluation & Summary of the Infection Prevention & Control Program - 2024

Infection Prevention and Control Program

The program continues in the Home in a manner which meets the requirements of the Ministry of LTC, including being managed by an RN who has infection prevention and control education. As required in the Fixing LTC Act, any Home that has 200 or more beds is required to have an IPAC lead working at least 35 hours per week and whose primary responsibility is infection prevention and control. Quarterly interdisciplinary IPAC committee meetings with input from the Health Unit continue to be required. The nurse responsible for IPAC is also a member of the JH&S committee and the PAC committee and infection rates are reviewed at the meetings. The nurse also attends Safe Purchasing meetings to provide input on cleaning agents and cleaning of new equipment.

Immunization and Screening Measures

Newly hired staff in all departments continue to be screened and tested for TB by the Manager of IPAC, or delegate. In 2024 the screening process for staff was revised to include screening to determine exposure to high risk countries. In 2024, 140 new staff were screened and/or tested, which is similar to 2023.

All new resident admissions are screened by the registered staff at the time of admission. Admission chest x-rays were done either pre-admission or shortly following admission in 2024. The need for an admission chest has been replaced by the screening tool, TB Risk Assessment. This tool was provided by the Health Unit and will be completed by the resident/POA prior to admission and reviewed by the nurse at the time of admission.

In the fall of 2024, 4 staff flu shot clinics were offered in the Home. Flu shots were also available "on demand" during the respiratory illness season and continue to be available to all staff. A 5th clinic was held in 2025, but it was poorly attended. In the 2024/25 respiratory illness season 299 staff are vaccinated to date and 19 additional staff have chosen to provide proof of a Tamiflu prescription. This is a significant change from the previous season which had 248 staff immunized and 10 who provided Tamiflu proof.

This season 80% of staff have received a flu shot, up from 66% in the 2023/24 season. Due to influenza outbreaks in the community, the department managers made a focused effort on contacting unimmunized staff. This effort proved to be effective to ensure the Home is prepared for a possible influenza outbreak. Immunization rates among residents remained constant, year to year. For the 2024/25 season 86% of residents received a flu shot.

Surveillance

Infection surveillance continues in the Home on a shift to shift, daily basis via unit reports and the 24 Hour Daily Report. Unit staff observe residents for the presence of symptoms of infection and promptly initiate additional precautions when necessary. Clusters of similar symptoms and the possibility of outbreak are tracked using the Outbreak Symptom Tracking form. This facilitates identifying outbreaks quickly, both on weekdays and weekends.

The infections that were tracked in 2024 include urinary, skin and upper and lower respiratory infections, since these are the infections that are of higher risk, in the Home.

The number of chronic ESBL infections has decreased from 44 in 2023 to 28 at the end of 2024. This is mainly due to the adoption of the McGeer criteria for identifying urinary infections which has led to a decrease in urinary specimens and antibiotic use. MRSA, VRE and C difficile surveillance continue and these are low in both colonization and infection numbers.

Outbreak

In 2024 there were 8 outbreaks; 3 Covid-19 (98 days), 3 Rhinovirus (47 days), 1 Coronavirus (8 days), and 1 enteric (8 days). This is a decrease of one outbreak in comparison to 2023 which had 9 outbreaks. The total number of days that the Home was in outbreak was 161 in comparison to 165 in 2023 and 238 days in 2022. Outbreak control measures used to lessen transmission include hand hygiene for both staff and residents, isolating of ill residents, masking in resident areas, and immunization of residents and staff. Admissions are generally not recommended during disease outbreaks, however due to the necessity of maintaining occupancy and meeting the needs of the community, admissions were accepted when the outbreak risk to the unit is low.

Orientation of New Employees

Infection Control orientation continues for all new employees, in all departments. All new employees are screened for TB and tested, as required. The Human Resource department continues to ensure that all new staff complete the new-hire requirements, including TB screening. The orientation also includes the subjects of hand hygiene, outbreak procedure, additional precautions for residents, personal protection use during resident care, staff illness guidelines, vaccination and cleaning and disinfection. This orientation is also completed for all students who are in the Home for placements. The online Safety 24/7 training includes hand hygiene and the PIDAC routine practices and is done during the employee's orientation and annually for all staff.

Pandemic Plan

The pandemic plan was reviewed and updated in 2024, including input from various departments related to supply needs. It is expected that in 2025 the pandemic supplies will be moved from the existing building to the pandemic supply room in 1st phase of the new Home.

Hand Hygiene & Education

Cassellholme continues to follow the Just Clean Your Hands program. Annual education of all staff via the Safety 24-7 online system includes the JCYH hygiene. "On the spot" feedback to staff is also provided during hand hygiene observations. In 2024 hand hygiene audits were done by a group of approximately 24 people, using the Speedy Audit program. The goal was to complete 200 observations per month and in total, 2457 observations were completed in the year. The quarterly report continues to be submitted to the Health Unit as requested. Resident hand hygiene in the dining rooms has continued to be an area targeted for improvement.

Environmental Cleaning

Daily surface cleaning remains a high priority in the Home and is increased during outbreaks by reassignment of activity staff. Accelerated hydrogen peroxide continues to be used routinely in the Home.

Pet Visitation Program

In 2024 there was only 1 visiting pet and the Home receives proof of the annual vaccination.

Goals for 2024

1. Continue staff hand hygiene observations, with a total of 2400 for the year. This will be measured through the online app, Speedy Audit.
2. Continue the IPAC Self Assessment audit, at a minimum of twice per year and weekly when in outbreak.
3. Introduce the PHO Risk Assessment Related to Routine Practices and Additional Precautions by updating the policy and reviewing the decision tree with all staff in all departments. Include the IPAC Trainer nurse in the education component.
4. Complete the redevelopment IPAC/Construction Preventative measure audit, on site, bi-weekly until October 2024, adding appropriate elements to the audit as the construction site advances. These audits will be forwarded to the Director of Facilities and Capital Projects for input and any required follow up. Number of audits completed should be 18.

The 2024 goals listed above were met.

Goals for 2025

1. Continue hand hygiene observations, with a minimum of 200 per month and 2400 per year.
2. Provide hands-on education to all staff on the use of PPE, specifically the correct method of donning and doffing.
3. Monitor resident UTIs month to month with a yearly goal of less than 75 infections.

Powassan & District Union Public Library

Minutes for Monday, April 23, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Tina Martin, Debbie Piper, Laurie Forth, Bernadette Kerr, Steve Kirkey, Pat Stephens, Marie Rosset

Via Zoom: Randy Hall, Valerie Morgan

Absent with regrets: Brenda Lennon

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
3. General Consent Motion: Present the general Consent Motion for April 2025, which includes: <ul style="list-style-type: none"> a) Approval of April 23, 2025 Agenda b) Approval of Minutes from the March 17, 2025 meeting c) Approval of the March 2025 Financial Statements d) Approval of March 2025 Library Reports 	<p>Motion: 2025-17 That the General Consent Motion for April 2025 be adopted as presented</p> <p>Moved by: Debbie Piper Seconded by: Steve Kirkey</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
5. General Business <ul style="list-style-type: none"> a) Budget Update 	<p>Councillor Hall informed the Board that following the Municipality of Powassan deliberations to approve their 2025 Budget, there remains a need for the Library Board to provide additional information, at which point the Council will take its final vote. The Chair and the CEO will be meeting with the Mayor and CAO to present the information.</p>	

b) Grants update	The library was successful in obtaining two summer student positions through the Canada Summer Jobs Program. Thank you to Laurie Forth for writing the application for the third year in a row.	CEO
c) Closed Session	<p>Motion: 2025-18 That the PDUPL move into a session that is closed to the public in accordance to the Public Act, Section 16.1(d) Labour relations or employee negotiations at 6:30pm. Moved by: Debbie Piper Seconded by: Bernadette Kerr</p> <p>Motion: 2025-19 That the PDUPL move out of a session that is closed to the public at 7:30pm Moved by: Stephen Kirkey Seconded by: Pat Stephens</p>	
d) New Budget Increases in 2025	<p>So far two items will result in unbudgeted additional costs in 2025.</p> <ol style="list-style-type: none"> 1. Higher prices for books due to 25% tariffs 2. New yearly fee to use the Sage Accounting software – (\$869) 	
e) Upcoming Activities	<ul style="list-style-type: none"> - The Library will participate in the Powassan Maple Syrup Festival selling taffy in front of the library and remain open from 10 am to 2pm. Brea Market-Matthews will be in charge - A jewellery exchange/tea fundraising event for adults is scheduled for May 1, 2025. 	
6. Correspondence	None	
7. Committee Reports		
a) Property Committee	The new light fixtures were installed by Lawrence Electric in early April, and the Accessibility update is almost complete.	

b) Financial Committee	Nothing to report.	
c) Policy Committee	<p>HR-01 Personnel Policy - Personnel Manual: deferred until next month</p> <p>SERV-01 Circulation Policy Motion: 2025-20 That the SERV-01 Circulation Policy be adopted as amended.</p> <p>Moved by: Laurie Forth Seconded by: Steve Kirkey Carried</p> <p>GOV-04 Succession Policy for CEO and Board Member -CEO to send selection of succession policies for Board to review and use to update current policy.</p>	CEO, Board
d) Friends of the Library	Bernie and Linda Penney completed the wallpapering of the interior of the elevator. The Friends will have a Spring/Garden basket available for a draw, to be drawn shortly after the Maple Syrup Festival. Tickets are available for a donation.	
8. Adjournment	<p>Motion: 2025-21 That the April 23, 2025 meeting be adjourned at 8:06 pm. Moved by: Bernadette Kerr</p>	Next meeting: May 26, 2025 at 6:15 pm

Chairperson: Kristine Martin

Kristine Martin, Chair

Recorder: Marie Rosset

Marie Rosset, CEO

Powassan & District Union Public Library

Minutes for Monday, May 26, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Tina Martin, Debbie Piper, Laurie Forth, Bernadette Kerr, Steve Kirkey, Pat Stephens,
Marie Rosset

Absent with regrets: Brenda Lennon, Valerie Morgan

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
<p>3. General Consent Motion: Present the general Consent Motion for April 2025, which includes:</p> <p>a) Approval of May 26, 2025 Agenda</p> <p>b) Approval of Minutes from the April 23, 2025 meeting</p> <p>c) Approval of the April 2025 Financial Statements</p> <p>d) Library Report for April 2025 pending</p>	<p>Motion: 2025-22 That the General Consent Motion for May 2025 be adopted as amended</p> <p>Moved by: Debbie Piper Seconded by: Pat Stephens</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
<p>5. General Business</p> <p>a) Budget Update</p>	<ul style="list-style-type: none"> On June 6, at their budget Meeting, the Municipality of Powassan approved the 2025 PDUPL budget presented in early January. Invoices, and thank you letters were sent to each municipality. Nipissing and Chisholm paid their fees up till the end of May. The January to May payment from Powassan is still pending. Reminder to be sent to Powassan in early June 	CEO

<p>b) Patron Allegiance</p>	<ul style="list-style-type: none"> • Library will be open on Saturdays beginning June 7th. • Suggestion made to include the monthly payment schedule in the next agreement and that payments be made monthly following the previous year's fees. Adjustment will be made once the new budget is approved. • At the meeting with Powassan Mayor Molsaac and CAO, and Library Chair and CEO there was mention of recording the attendance of all patrons by having them sign in with name and address or, alternatively, using a fob to determine their provenance. CAO to research cost for FOB system at Municipalities expense. • CEO provided list to CAO of all patrons from Powassan with all identifying details deleted. Only the patron number will allow the library to identify the individual. Hopefully, this will be sufficient and no further tracking will be requested. • Library agreement was discussed and Chair reminded Mayor and CAO that the renewal date for said agreement is fall 2025. • At the council budget meeting request was made that all mayors be involved in forming agreement. 	
<p>c) Recording of minutes at Board Meeting</p>	<ul style="list-style-type: none"> • Request for improved and more complete minutes, with relevant action required for each agenda entry. • Going forward, Board meetings will be audio recorded for better recalling of info. • Suggestion of having each board member be responsible for the minutes once a year. 	<p>CEO and Board members</p>
<p>d) Library Board Meeting Schedule</p>	<ul style="list-style-type: none"> • Request for schedule for Board Meetings from September 2025 to September 2026 <ul style="list-style-type: none"> - September 22, 2025 - October 27, 2025 - November 24, 2025 - December 22, 2025 - January 26, 2026 - February 23, 2026 - March 23, 2026 - April 27, 2026 - May 25, 2026 - June 22, 2026 	<p>Motion to approve schedule – June meeting</p>

e) Job Descriptions	<ul style="list-style-type: none"> • Job descriptions were presented. Request for highlighting changes to duties which occurred due to the rearranging of responsibilities. 	CEO
f) Fundraising Opportunities	<ul style="list-style-type: none"> • Idea was submitted to sell packaged ice cream treats at the municipal pool during public swimming. Board decided the venture was not a good fit for the library. • Library is participating in an Urban Air Fundraiser, similar to ones being done in local schools. For every pass sold the library makes \$10. • Knitter Knatter event on June 26th at 10am. Knitters will knit a multitude of cotton dish rags for the Friends of the Library. 	Breya Market-Matthews
g) New Partnership with Municipalities	<ul style="list-style-type: none"> • Library forwarded email from Science North to the Powassan for their travelling summer program with an offer of sharing the cost. Answer still pending. • Requested information on availability of the municipal pool this summer so that a time may be scheduled for the Summer Reading Program kids. Waiting for answer. • Library agreed to supply books for a little library at Wasj Beach in Chisholm and made the same offer to Nipissing. Both Chisholm and Nipissing agreed to include library brochures in their small libraries. 	
h) Grants update	<ul style="list-style-type: none"> • Hired two students for the Canada Summer Jobs Program: <ul style="list-style-type: none"> - Miles Robbins of North Bay, graduate of the teaching program at Nipissing University. - Shannel Sison of Powassan high school will graduate this year from Almaguin Highschool. Volunteered many hours at library since September 2024. Shannel will also be working on Saturdays as part of our reopening. • Applying for nine adult lifejackets through the Savinglives organization. 	

<p>i) Maple Syrup Festival Outcomes</p> <p>j) Fundraising initiatives</p> <p>k) Upcoming activities</p>	<ul style="list-style-type: none"> • Total revenue for the day: \$205 • Taffy was generously donated by Bella Hill Maple Syrup • Jewelry exchange event in May raised \$510. Plan is to continue with it as an annual event. • Pride Flag Raising event on June 2nd at 2pm. • Nipissing Museum Board Game Night on June 19, at 5pm • Teen Night with VR set, Wii game and other games on June 25th from 4-6pm • Knit and Knatter Dish Cloth making fundraiser on June 27 at 10am 	
<p>6. Correspondence</p>	<p>None</p>	
<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Policy Committee</p> <p>d) Friends of the Library</p>	<p>The new light fixtures were installed by Lawrence Electric in early April and finally completed, and the Accessibility update is almost complete.</p> <p>Library financial audit started on May 20th. CEO will inquire if audit can be presented at the June Board meeting.</p> <ul style="list-style-type: none"> • HR-01 Personnel Policy <ul style="list-style-type: none"> - completed policy will be presented at the June 23rd Board Meeting. • GOV-04 Succession Planning Policy for CEO and Board Members. <ul style="list-style-type: none"> - Policies of various length were sent to Board members. The Chair offered to select pertinent passages and add them to our policy. <p>May meeting did not have a quorum. CEO is making list of events or items needing funding.</p>	<p>CEO</p> <p>Tina Martin</p> <p>CEO, Friends</p>

8. Adjournment	Motion: 2025-23 That the May 26, 2025 meeting be adjourned at 7:57pm. Moved by: Pat Stephens	Next meeting: June 23, 2025 at 6:15 pm
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Chairperson: _____

Kristine Martin, Chair

Recorder: _____

Marie Rosset, CEO

DRAFT

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Crime Prevention and Community Support
Bureau
Bureau de la prévention du crime et du
soutien communautaire

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
Orillia ON L3V 7V3

Tel: 705 329-7680
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Télec. : 705 329-7593

File Reference: 4000 - GOV

Date: June 6, 2025

The Township of Chisholm
2847 Chiswick Line
R.R. #4
Powassan, ON
P0H 1Z0

Dear Chief Administrative Officer:

Re: 2026 Municipal Policing Billing Statement Property Count

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the 2024 Assessment Roll data delivered by MPAC to municipalities for the 2025 tax year with adjustments based on the requirements defined in O. Reg. 413/23 of the Community Safety and Policing Act (CSPA). The property counts will be used by the OPP to help determine policing costs in the 2026 Annual Billing Statements.

Municipality	Household	Commercial & Industrial	Property Count
Chisholm Tp	694	21	715

The Household count is reflected in your 2024 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ) while excluding properties with structures such as towers, billboards, wind turbines, solar panels, oil or gas wells, international bridges or international tunnels. Please find the specific details on <http://www.opp.ca/billingmodel> (search for Property Count Definition document).

Please review the count for your municipality, considering the requirements defined in O. Reg 413/23, and if you continue to have any questions or concerns about your count, please contact your local MPAC Account Manager Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2024 year-end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2026 billing will be adjusted for the applicable changes.

Yours truly,

A handwritten signature in black ink, appearing to read "Kenneth Kee", is written over a horizontal line.

Kenneth Kee, Inspector
Municipal Policing Unit
Crime Prevention & Community Support Bureau

**Ministry of Natural
Resources**

Assistant Deputy Minister's
Office
Provincial Services Division

300 Water Street
2nd Floor, North Tower
Peterborough, ON K9J 3C7
Tel: 416-602-3286

**Ministère des Richesses
naturelles**

Bureau du sous-ministre
adjoint
Division des services
provinciaux

300, rue Water, 2 Nord
Peterborough (Ontario) K9J 3C7
Tél.: 416-602-3286



Date: May 28, 2025

From: Amanda Holmes, Assistant Deputy Minister, Provincial Services Division,
Ministry of Natural Resources

Subject: **Introduction of Bill 27, the *Resource Management Safety Act, 2025*
including proposed amendments to the *Forest Fires Prevention Act***

Good morning,

I am reaching out to share key updates on the continued efforts to modernize wildland fire management in Ontario.

Yesterday, the Hon. Mike Harris, Minister of Natural Resources, reintroduced the *Resource Management and Safety Act, 2025*. Included in the bill are proposed amendments to the *Forest Fires Prevention Act* (FFPA). The suite of proposed changes remains the same as what was introduced in November 2024 as part of Bill 228, aside from a small number of administrative updates that include edits to provide clarity.

The suite of changes would help strengthen collective responsibility for wildland fire management, improve awareness of wildland fire risk, expand prevention and mitigation, enhance preparedness and response, and strengthen rules and consequences for non-compliance with wildland fire laws. Please see the attachment for the list of proposed amendments.

To review the proposed amendments to the FFPA, please visit the Legislative Assembly of Ontario website: <https://www.ola.org/en/legislative-business/bills/parliament-44/session-1/bill-27>.

The introduction of this bill is a significant achievement as we continue our journey to modernize wildland fire management in Ontario. If the proposed amendments to the FFPA are passed, development of supporting regulations will follow. Your input will be very important to inform the regulations and what they will mean for you and your organization. Any forthcoming consultation on supporting regulations would occur

through the Environmental Registry and Regulatory Registry and will include opportunities for discussion.

We look forward to continuing to work with you to improve wildland fire management in Ontario to help keep people and communities safe.

Sincerely,

A handwritten signature in black ink, appearing to be 'A. Holmes', written over a horizontal line.

Amanda Holmes
Assistant Deputy Minister
Provincial Services Division

Enclosed: Proposed amendments to the *Forest Fires Prevention Act*

Proposed amendments to the *Forest Fires Prevention Act (FFPA)*

The proposed amendments include that the name of the FFPA would be changed to the Wildland Fire Management Act and that implementation of the Act would be guided by a new purpose statement. The statement would clarify that the purpose of the Act is “to provide guidance and direction for wildland fire management so as to protect public safety and minimize adverse environmental, economic, health and social impacts of wildland fires, and contribute to a resilient province.”

Proposed amendments would achieve the following outcomes:

1. Clarify authority for the Minister to enter into agreements on all aspects of wildland fire management with, amongst others, municipalities, other governments or jurisdictions, Indigenous communities, and industry.
2. Require municipalities and certain industries in the fire region to have a wildland fire management plan that meets prescribed standards as set out in regulation. This could be updating an existing plan or preparing a new plan.
3. Clarify the Minister's order power to prohibit activities in areas that have been declared a wildland fire emergency area and provide the Minister with the authority to issue a permit allowing certain activities in certain circumstances.
4. Create a new power for the Minister to issue a remediation order and provide for opportunity for review of the order.
5. Enable the Minister to set out standard rates, terms and conditions (and their application/use) when privately owned equipment and operators are used to respond to wildland fires and wildland fire emergency events.
6. Enable administrative monetary penalties to address non-compliance with the FFPA and provide for an opportunity for review of the penalty.
7. Revise the provision on cost recovery for human-caused fires to eliminate the automatic establishment of debt to the Crown, thereby enabling the Minister to exercise discretion in determining whether the costs of suppressing or extinguishing a fire and any associated damages will be recovered.
8. Modernize and update enforcement provisions, including powers and authorities of different groups of officers under the Act, and
9. Administrative amendments, including changing the name of the Act, adding a purpose section and updating definitions.

TOWNSHIP OF CHISHOLM

BUDGET SUMMARY



GL5410

Date : Jun 06, 2025

Page : 1
Time : 1:22 pm

For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	(2,375)	(3,600)	(4,487)	(1,100)
General Taxation	(312)	(2,026,234)	(1,938,175)	(1,918,792)
Taxation School Boards	(38)	(198,852)	(196,877)	(192,891)
French Public levy	0	(3,416)	(3,416)	(3,416)
English Separate Levy	0	(17,435)	(17,540)	(17,495)
French Separate Levy	0	(13,131)	(13,609)	(13,606)
Taxation School Boards	0	(10,118)	(9,202)	(10,150)
Unconditional Grants Provincial	(281,300)	(562,600)	(507,100)	(507,100)
Federal Grants	0	(2,300)	(2,319)	(2,100)
Conditional Grants - Provincial	(113,836)	(149,890)	(173,092)	(83,000)
Administration Revenue	(5,365)	(8,350)	(5,369)	(5,550)
Building Revenue	(5,302)	(30,000)	(41,871)	(22,500)
Animal Control Revenue	(1,490)	(1,500)	(1,692)	(1,500)
Roads Revenue	(250)	(16,000)	(109,013)	(47,500)
Fire Dept. Revenue	(7,671)	0	(60)	0
Recreation Revenue	(104)	0	(195)	0
Environmental Revenue	(2,153)	(14,500)	(29,316)	(32,500)
Planning Revenue	(10,775)	(21,000)	(26,242)	(19,500)
Other Revenue	(38,033)	(63,221)	(48,250)	(89,500)
Total REVENUES	(469,003)	(3,142,147)	(3,127,825)	(2,968,200)
EXPENDITURES				
Council	19,657	32,000	45,188	42,950
Elections	0	2,500	0	0
Administration	177,464	423,175	399,629	389,139
General Government	34,218	57,228	96,861	81,493
Fire Department	33,285	188,272	127,562	152,146
Conservation Authority	5,186	24,499	23,334	24,383
Building Bylaw Enforcement	6,606	29,000	29,573	29,390
Animal Control - Canine	224	2,000	2,121	2,000
Animal Control - Livestock	1,904	700	2,282	600
Animal Control - Veterinary	0	550	550	550
Other Protections	58,573	227,231	172,129	173,627
Public Works	352,605	1,193,000	1,570,670	1,223,376
Environmental	21,914	85,201	137,230	124,819
Health	18,388	46,771	50,665	44,758
Social Services	134,876	323,701	307,368	309,937
Home for Aged	23,182	65,635	114,748	54,612
Parks & Recreation	1,195	13,165	23,659	13,246
Recreation Programs	28	800	1,296	800
Library Services	11,895	24,568	29,878	31,316
Planning & Development	704	59,050	30,837	31,500
Education Req Public	104,365	202,268	203,908	196,307
Education Req Separate	17,491	30,566	34,490	31,101
Education - Commercial/Industrial	0	10,118	0	10,150
Total EXPENDITURES	1,023,759	3,041,998	3,403,978	2,968,200
Total OPERATING	554,756	(100,149)	276,152	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Provincial Grants	0	(100,502)	(269,535)	(297,540)
revenue	0	(200,400)	0	(101,500)
Other Revenue	0	(394,498)	0	(22,685)
Total CAPITAL REVENUES	0	(695,400)	(269,535)	(421,725)
CAPITAL EXPENDITURES				
Administration	0	5,000	0	0
Fire Department	8,850	170,400	0	101,500
Public Works	79,944	520,000	0	320,225
Total CAPITAL EXPENDITURES	88,794	695,400	0	421,725
Total CAPITAL	88,794	0	(269,535)	0

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : Jun 06,2025

Time : 1:22 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
0 Cemetery Revenue						
1-3-0000-1000	Sale of Plots	0.00	-600.00	-600	0.00	0.00
1-3-0000-2000	General Revenue - Cemetery	0.00	-1775.00	-3000	-1225.00	40.83
Total Cemetery Revenue		0.00	-2375.00	-3600	-1225.00	34.03
1000 General Taxation						
1-3-1000-1000	Residential & Farm	0.00	0.00	-2016234	-2016234.00	100.00
1-3-1000-4000	General - Supplementary Taxes	0.00	-614.44	-10000	-9385.56	93.86
1-3-1000-5000	General - Taxes Written Off	0.00	302.18	0	-302.18	0.00
Total General Taxation		0.00	-312.26	-2026234	-2025921.74	99.98
1100 Taxation School Boards						
1-3-1100-1000	English Public Levy	0.00	0.00	-198852	-198852.00	100.00
1-3-1100-2000	English Public Supplementary	0.00	-74.04	0	74.04	0.00
1-3-1100-3000	English Public Write offs	0.00	36.41	0	-36.41	0.00
Total Taxation School Boards		0.00	-37.63	-198852	-198814.37	99.98
1200 French Public levy						
1-3-1200-1000	French Public levy	0.00	0.00	-3416	-3416.00	100.00
Total French Public levy		0.00	0.00	-3416	-3416.00	100.00
1300 English Separate Levy						
1-3-1300-1000	English Separate Levy	0.00	0.00	-17435	-17435.00	100.00
Total English Separate Levy		0.00	0.00	-17435	-17435.00	100.00
1400 French Separate Levy						
1-3-1400-1000	French Separate Levy	0.00	0.00	-13131	-13131.00	100.00
Total French Separate Levy		0.00	0.00	-13131	-13131.00	100.00
1500 Taxation School Boards						
1-3-1500-1000	Education - Commercial/Industrial	0.00	0.00	-10118	-10118.00	100.00
Total Taxation School Boards		0.00	0.00	-10118	-10118.00	100.00
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-281300.00	-562600	-281300.00	50.00
Total Unconditional Grants Provincial		0.00	-281300.00	-562600	-281300.00	50.00
5100 Federal Grants						
1-3-5100-5720	Federal Government	0.00	0.00	-2300	-2300.00	100.00
Total Federal Grants		0.00	0.00	-2300	-2300.00	100.00
5200 Conditional Grants - Provincial						
1-3-5200-5200	Wolf Damage Grants	0.00	-1954.33	-1000	954.33	-95.43

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 2

Date : Jun 06,2025

Time : 1:22 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
1-3-5200-5221	Other Grants	0.00	0.00	-74000	-74000.00	100.00
1-3-5200-5325	Other Provincial Grants	0.00	-111881.40	-66890	44991.40	-67.26
1-3-5200-5355	Drainage Grant /Revenue	0.00	0.00	-8000	-8000.00	100.00
Total Conditional Grants - Provincial		0.00	-113835.73	-149890	-36054.27	24.05
6100 Administration Revenue						
1-3-6100-5785	Newsletter Advertising	0.00	-110.00	-250	-140.00	56.00
1-3-6100-5786	Filming Permits	0.00	0.00	-100	-100.00	100.00
1-3-6100-7770	Tax Certificates	0.00	-960.00	-2500	-1540.00	61.60
1-3-6100-7800	Tax Registration Revenue	0.00	-800.00	-2000	-1200.00	60.00
1-3-6100-7900	Provincial Offences Net Revenue	0.00	-3494.63	-3500	-5.37	0.15
Total Administration Revenue		0.00	-5364.63	-8350	-2985.37	35.75
6200 Building Revenue						
1-3-6200-7240	Building Permits	0.00	-5301.58	-30000	-24698.42	82.33
Total Building Revenue		0.00	-5301.58	-30000	-24698.42	82.33
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-1490.00	-1500	-10.00	0.67
Total Animal Control Revenue		0.00	-1490.00	-1500	-10.00	0.67
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-250.00	-10000	-9750.00	97.50
1-3-6400-7760	Aggregate Resources Revenue	0.00	0.00	-6000	-6000.00	100.00
Total Roads Revenue		0.00	-250.00	-16000	-15750.00	98.44
6500 Fire Dept. Revenue						
1-3-6500-5795	Fire Dept. Revenue	0.00	-7670.88	0	7670.88	0.00
Total Fire Dept. Revenue		0.00	-7670.88	0	7670.88	0.00
6600 Recreation Revenue						
1-3-6600-5745	Recreation Events	0.00	-103.70	0	103.70	0.00
Total Recreation Revenue		0.00	-103.70	0	103.70	0.00
6700 Environmental Revenue						
1-3-6700-7535	Recycling Revenue	0.00	0.00	-5000	-5000.00	100.00
1-3-6700-7540	Tipping Fees	0.00	-1600.00	-7000	-5400.00	77.14
1-3-6700-7545	Scrap Metal Removal	0.00	-553.08	-2500	-1946.92	77.88
Total Environmental Revenue		0.00	-2153.08	-14500	-12346.92	85.15
6800 Planning Revenue						
1-3-6800-7780	Zoning By-Law Amendments	0.00	0.00	-3500	-3500.00	100.00
1-3-6800-7785	Severances	0.00	-7700.00	-10000	-2300.00	23.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 3

Date : Jun 06,2025

Time : 1:22 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
1-3-6800-7795	Minor Variances	0.00	-750.00	-1000	-250.00	25.00
1-3-6800-7805	Deposits - Lakeshore Road Allow.	0.00	-1000.00	0	1000.00	0.00
1-3-6800-7810	Frontage Fees	0.00	-1325.44	-5000	-3674.56	73.49
1-3-6800-7820	Planning Fees	0.00	0.00	-1500	-1500.00	100.00
Total Planning Revenue		0.00	-10775.44	-21000	-10224.56	48.69
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-4692.78	-1000	3692.78	-369.28
1-3-8000-7510	Penalties - Current Taxes	0.00	-2471.92	-18000	-15528.08	86.27
1-3-8000-7520	Interest - Tax Arrears	0.00	-12460.42	-15000	-2539.58	16.93
1-3-8000-9100	Other Revenue	0.00	-18408.34	-19221	-812.66	4.23
1-3-8000-9980	Contribution from Reserves -Plan Review	0.00	0.00	-10000	-10000.00	100.00
1-3-8000-9981	Contribution From Reserves - Levy	0.00	0.00	-15000	-15000.00	100.00
Total Other Revenue		0.00	-38033.46	-78221	-40187.54	51.38
Total REVENUE		0.00	-469003.39	-3157147	-2688143.61	85.14
EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	15050.00	23000	7950.00	34.57
1-4-0100-1112	Remuneration-Conferences	0.00	0.00	3800	3800.00	100.00
1-4-0100-1120	Travel & Conferences	0.00	4179.29	3000	-1179.29	-39.31
1-4-0100-1130	Other Expenses	0.00	0.00	500	500.00	100.00
1-4-0100-1141	CPP Premiums Council	0.00	428.01	800	371.99	46.50
1-4-0100-1150	Council EHT	0.00	0.00	600	600.00	100.00
1-4-0100-1160	Exepenses re: Intergrity Commissioner	0.00	0.00	300	300.00	100.00
Total Council		0.00	19657.30	32000	12342.70	38.57
200 Elections						
1-4-0200-1330	Transfer to Reserve for Election Expense	0.00	0.00	2500	2500.00	100.00
Total Elections		0.00	0.00	2500	2500.00	100.00
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	5267.73	10951	5683.27	51.90
1-4-0300-1410	Admin. Salaries	0.00	120135.54	268172	148036.46	55.20
1-4-0300-1430	Admin. Training	0.00	227.13	1000	772.87	77.29
1-4-0300-1440	Travel, Conferences & Other	0.00	2036.09	1000	-1036.09	-103.61
1-4-0300-1460	EI Premiums -Administration	0.00	2495.76	5938	3442.24	57.97
1-4-0300-1470	EHT Premiums -Aministration	0.00	0.00	5132	5132.00	100.00
1-4-0300-1476	Benefits -OMERS	0.00	9127.84	18531	9403.16	50.74
1-4-0300-1480	Benefits - Group Insurance	0.00	7569.12	15138	7568.88	50.00
1-4-0300-1485	Health & Safety	0.00	119.48	100	-19.48	-19.48
1-4-0300-1490	Worker's Compensation	0.00	2194.31	8553	6358.69	74.34

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Budget Variance Report



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 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0300-1498	Office Expenses	0.00	4051.32	10000	5948.68	59.49
1-4-0300-1520	Insurance	0.00	0.00	39760	39760.00	100.00
1-4-0300-1530	Contracted Office Services	0.00	1325.75	3400	2074.25	61.01
1-4-0300-1540	Computer Expenses	0.00	10067.80	14000	3932.20	28.09
1-4-0300-1610	Office Supplies	0.00	1874.80	5000	3125.20	62.50
1-4-0300-1620	Telephone & Fax	0.00	3392.68	7500	4107.32	54.76
1-4-0300-1621	Cell Phone	0.00	455.69	1000	544.31	54.43
1-4-0300-1630	Postage	0.00	2617.30	3500	882.70	25.22
1-4-0300-1660	Memberships	0.00	4397.71	3000	-1397.71	-46.59
1-4-0300-1710	Office Equipment	0.00	0.00	1000	1000.00	100.00
1-4-0300-1720	Computer Equipment	0.00	107.64	500	392.36	78.47
Total Administration		0.00	177463.69	423175	245711.31	58.06
400 General Government						
1-4-0400-1670	Audit Fees	0.00	17149.12	17000	-149.12	-0.88
1-4-0400-1675	Tax Registration Expenses	0.00	434.01	2500	2065.99	82.64
1-4-0400-1680	Legal Fees	0.00	0.00	4000	4000.00	100.00
1-4-0400-1690	Advertising	0.00	0.00	500	500.00	100.00
1-4-0400-1750	Bank Charges	0.00	681.45	2000	1318.55	65.93
1-4-0400-1760	Rounding Account	0.00	-0.15	0	0.15	0.00
1-4-0400-1800	Awards & Recognition Programs	0.00	0.00	1000	1000.00	100.00
1-4-0400-1810	General Donations	0.00	350.00	1600	1250.00	78.13
1-4-0400-2770	Property Assessment	0.00	13380.61	26628	13247.39	49.75
1-4-0400-2805	Web Site	0.00	2223.06	2000	-223.06	-11.15
Total General Government		0.00	34218.10	57228	23009.90	40.21
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	231.25	800	568.75	71.09
1-4-0500-1476	Benefits OMERS	0.00	481.05	1200	718.95	59.91
1-4-0500-1480	Fire Department EHT	0.00	0.00	275	275.00	100.00
1-4-0500-2125	Materials & Supplies	0.00	1159.01	1200	40.99	3.42
1-4-0500-2130	Building Maintenance	0.00	477.23	1500	1022.77	68.18
1-4-0500-2135	Communications	0.00	3718.98	5500	1781.02	32.38
1-4-0500-2140	Training	0.00	2235.21	11950	9714.79	81.30
1-4-0500-2145	Insurance - Fire Department	0.00	0.00	28540	28540.00	100.00
1-4-0500-2146	WSIB - Fire department	0.00	2100.54	7500	5399.46	71.99
1-4-0500-2150	Equipment Maintenance	0.00	1790.74	12000	10209.26	85.08
1-4-0500-2155	Expenses re: Fire Management Agreem	0.00	0.00	189	189.00	100.00
1-4-0500-2157	Expenses Re Call Outs	0.00	0.00	1200	1200.00	100.00
1-4-0500-2160	Health & Safety	0.00	3319.18	10500	7180.82	68.39
1-4-0500-2165	Radio Equipment	0.00	1258.47	2500	1241.53	49.66
1-4-0500-2180	Gas & Oil	0.00	634.06	2700	2065.94	76.52
1-4-0500-2185	Clothing	0.00	594.70	3500	2905.30	83.01
1-4-0500-2190	Travel and Conferences	0.00	781.84	3500	2718.16	77.66

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0500-2192	Fire Department Per Diem	0.00	3750.00	4500	750.00	16.67
1-4-0500-2195	Salaries (Points)	0.00	0.00	9750	9750.00	100.00
1-4-0500-2200	Honorarium	0.00	5345.00	18243	12898.00	70.70
1-4-0500-2210	Fire Fighter Recognition	0.00	0.00	2100	2100.00	100.00
1-4-0500-2230	Memberships & Subscriptions	0.00	505.28	425	-80.28	-18.89
1-4-0500-2235	Heat & Hydro	0.00	3646.35	6000	2353.65	39.23
1-4-0500-2240	Fire Prevention	0.00	0.00	18700	18700.00	100.00
1-4-0500-2245	Small Equipment	0.00	1255.69	3000	1744.31	58.14
1-4-0500-2250	Trsf to Reserves for Fire Dept	0.00	0.00	31000	31000.00	100.00
Total Fire Department		0.00	33284.58	188272	154987.42	82.32
700 Conservation Authority						
1-4-0700-2310	Conservation Authority Levy	0.00	0.00	14499	14499.00	100.00
1-4-0700-2775	GIS	0.00	5185.78	10000	4814.22	48.14
Total Conservation Authority		0.00	5185.78	24499	19313.22	78.83
800 Building Bylaw Enforcement						
1-4-0800-2410	Bldg. Insp. Salaries	0.00	2367.60	15000	12632.40	84.22
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	4238.75	5000	761.25	15.23
1-4-0800-2710	By-Law Enforcement Officer	0.00	0.00	7500	7500.00	100.00
1-4-0800-2720	By-Law Enforce. - Other Expenses	0.00	0.00	1500	1500.00	100.00
Total Building Bylaw Enforcement		0.00	6606.35	29000	22393.65	77.22
900 Animal Control - Canine						
1-4-0900-2510	Canine Control - Wages	0.00	0.00	1500	1500.00	100.00
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	223.67	500	276.33	55.27
Total Animal Control - Canine		0.00	223.67	2000	1776.33	88.82
901 Animal Control - Livestock						
1-4-0901-2530	Livestock Killed by Dogs/Wolves	0.00	1904.33	500	-1404.33	-280.87
1-4-0901-2535	Livestock Evaluation-Expenses	0.00	0.00	100	100.00	100.00
1-4-0901-2540	Livestock Evaluator	0.00	0.00	100	100.00	100.00
Total Animal Control - Livestock		0.00	1904.33	700	-1204.33	-172.05
902 Animal Control - Veterinary						
1-4-0902-2550	Veterinary Unit	0.00	0.00	550	550.00	100.00
Total Animal Control - Veterinary		0.00	0.00	550	550.00	100.00
1000 Other Protections						
1-4-1000-0010	Fence Viewing	0.00	0.00	100	100.00	100.00
1-4-1000-0020	Emergency Planning	0.00	14519.13	48000	33480.87	69.75
1-4-1000-0040	Costs Re 911 contract	0.00	736.03	680	-56.03	-8.24
1-4-1000-0045	Police Services Board	0.00	0.00	3182	3182.00	100.00
1-4-1000-0050	Police Costs	0.00	43318.00	175269	131951.00	75.28

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1000-0050	Policing Costs	0.00	43318.00	175269	131951.00	75.28
	Total Other Protections	0.00	58573.16	227231	168657.84	74.22
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	9342.92	20049	10706.08	53.40
1-4-1100-1460	EI Premiums - Roads	0.00	3427.59	7200	3772.41	52.39
1-4-1100-1476	Benefits- OMERS	0.00	15563.47	30604	15040.53	49.15
1-4-1100-3110	Wages - Crew	0.00	165374.75	350547	185172.25	52.82
1-4-1100-3115	Gravel	0.00	1349.81	20000	18650.19	93.25
1-4-1100-3116	Sand and Salt	0.00	176.04	75000	74823.96	99.77
1-4-1100-3117	Calcium	0.00	0.00	98052	98052.00	100.00
1-4-1100-3118	Culverts	0.00	0.00	15000	15000.00	100.00
1-4-1100-3119	Cold Mix/Crushed Asphalt	0.00	0.00	4500	4500.00	100.00
1-4-1100-3120	Materials & Shop Supplies	0.00	4544.40	12000	7455.60	62.13
1-4-1100-3121	Small Equipment Repairs	0.00	217.27	3000	2782.73	92.76
1-4-1100-3122	Advertising/Courier	0.00	0.00	500	500.00	100.00
1-4-1100-3125	Memberships & Subscription	0.00	141.14	950	808.86	85.14
1-4-1100-3130	Equipment Rentals	0.00	0.00	30000	30000.00	100.00
1-4-1100-3150	Garage Furnace Fuel	0.00	6671.44	10000	3328.56	33.29
1-4-1100-3160	Garage Building Maintenance	0.00	1068.03	15000	13931.97	92.88
1-4-1100-3211	Grader Fuel	0.00	4087.38	18000	13912.62	77.29
1-4-1100-3212	Grader Parts and Repairs	0.00	5460.63	10000	4539.37	45.39
1-4-1100-3220	Western Star 2024 License	0.00	1841.00	1841	0.00	0.00
1-4-1100-3221	Western Star 2024 Fuel	0.00	7754.32	6000	-1754.32	-29.24
1-4-1100-3222	Western Star 2024 Parts and Repairs	0.00	779.35	5000	4220.65	84.41
1-4-1100-3225	Western Star2005 License	0.00	1691.25	1691	-0.25	-0.01
1-4-1100-3226	Western Star 2005 Fuel	0.00	1114.77	10000	8885.23	88.85
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	2053.96	10000	7946.04	79.46
1-4-1100-3241	Backhoe Fuel	0.00	1729.09	5500	3770.91	68.56
1-4-1100-3242	Backhoe Parts and Repairs	0.00	4676.41	7500	2823.59	37.65
1-4-1100-3256	2019 GMC Fuel	0.00	2854.67	7000	4145.33	59.22
1-4-1100-3257	2019 GMC Parts and Repairs	0.00	3402.64	4000	597.36	14.93
1-4-1100-3260	GMC 2015 License	0.00	265.25	288	22.75	7.90
1-4-1100-3261	2015 GMC Fuel	0.00	2461.39	1500	-961.39	-64.09
1-4-1100-3262	2015 GMC Parts and Repairs	0.00	533.08	0	-533.08	0.00
1-4-1100-3270	Freightliner Truck License	0.00	2144.00	2144	0.00	0.00
1-4-1100-3271	Freightliner Fuel	0.00	6918.04	10000	3081.96	30.82
1-4-1100-3272	Freighliner Parts and Repairs	0.00	3385.02	8000	4614.98	57.69
1-4-1100-3273	Expenses Re Argo	0.00	0.00	500	500.00	100.00
1-4-1100-3275	Tractor Fuel	0.00	0.00	1000	1000.00	100.00
1-4-1100-3276	Tractor Repairs	0.00	0.00	1000	1000.00	100.00
1-4-1100-3281	Excavator Fuel	0.00	602.21	8500	7897.79	92.92
1-4-1100-3282	Excavator Parts and Repairs	0.00	732.78	5000	4267.22	85.34
1-4-1100-3660	Benefits - Group Insurance	0.00	11251.58	18920	7668.42	40.53

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3690	EHT Premiums- Roads	0.00	0.00	6767	6767.00	100.00
1-4-1100-3700	WSIB Premiums Roads	0.00	2929.49	11279	8349.51	74.03
1-4-1100-3710	Garage - Telephone	0.00	230.19	500	269.81	53.96
1-4-1100-3720	Garage - Hydro	0.00	2747.12	3000	252.88	8.43
1-4-1100-3725	Travel	0.00	700.91	2500	1799.09	71.96
1-4-1100-3730	Conferences & Training	0.00	1949.25	4000	2050.75	51.27
1-4-1100-3740	Plans and Studies	0.00	0.00	1000	1000.00	100.00
1-4-1100-3745	Engineering Costs	0.00	0.00	11000	11000.00	100.00
1-4-1100-3750	Insurance	0.00	0.00	43951	43951.00	100.00
1-4-1100-3760	Signage	0.00	0.00	3000	3000.00	100.00
1-4-1100-3765	Health & Safety	0.00	3780.11	9000	5219.89	58.00
1-4-1100-3770	Boots and Clothing Allowance	0.00	2517.22	3250	732.78	22.55
1-4-1100-3810	Long Term Loans - Principal	0.00	52164.30	168047	115882.70	68.96
1-4-1100-3915	Long Term Loans - Interest	0.00	11971.07	35420	23448.93	66.20
1-4-1100-4320	Trsf to reserves for Equipment	0.00	0.00	32500	32500.00	100.00
1-4-1100-4430	Costs Re: Aggregate Pits	0.00	0.00	1000	1000.00	100.00
1-4-1100-4436	Transfer to Reserve for Future Rd Needs	0.00	0.00	20000	20000.00	100.00
1-4-1100-4460	Beaver Control	0.00	0.00	1000	1000.00	100.00
Total Public Works		0.00	352605.34	1193000	840394.66	70.44
1300 Environmental						
1-4-1300-1460	EI Premiums Landfill	0.00	184.90	440	255.10	57.98
1-4-1300-1476	Omers Contributions- Landfill Site	0.00	0.00	1723	1723.00	100.00
1-4-1300-4505	Site Cleanup	0.00	0.00	13000	13000.00	100.00
1-4-1300-4510	Site Expenditures	0.00	1751.99	28000	26248.01	93.74
1-4-1300-4520	Trsf to Reserve Landfill Closure	0.00	0.00	10400	10400.00	100.00
1-4-1300-4610	Recycling	0.00	11072.73	11500	427.27	3.72
1-4-1300-4620	Wages-Landfill Site	0.00	8760.30	19143	10382.70	54.24
1-4-1300-4640	Employer Health Tax	0.00	0.00	373	373.00	100.00
1-4-1300-4650	WSIB	0.00	143.84	622	478.16	76.87
Total Environmental		0.00	21913.76	85201	63287.24	74.28
1400 Health						
1-4-1400-5110	Health Unit	0.00	18387.94	44271	25883.06	58.47
1-4-1400-6510	Cemetery Expenses	0.00	0.00	2500	2500.00	100.00
Total Health		0.00	18387.94	46771	28383.06	60.69
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	134875.50	323701	188825.50	58.33
Total Social Services		0.00	134875.50	323701	188825.50	58.33
1600 Home for Aged						
1-4-1600-6210	Home for the Aged	0.00	23181.65	55635	32453.35	58.33
1-4-1600-6211	Redevelopment Levy	0.00	0.00	10000	10000.00	100.00

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1600-6211	Redevelopment Levy	0.00	0.00	10000	10000.00	100.00
	Total Home for Aged	0.00	23181.65	65635	42453.35	64.68
	1700 Parks & Recreation					
1-4-1700-1110	Parks Expenses	0.00	1006.90	5000	3993.10	79.86
1-4-1700-1115	Tennis Court	0.00	188.47	500	311.53	62.31
1-4-1700-1200	Parks & Recreation Insurance	0.00	0.00	7665	7665.00	100.00
	Total Parks & Recreation	0.00	1195.37	13165	11969.63	90.92
	1800 Recreation Programs					
1-4-1800-1310	Recreation Programs and Events	0.00	27.57	800	772.43	96.55
	Total Recreation Programs	0.00	27.57	800	772.43	96.55
	1900 Library Services					
1-4-1900-1905	East Ferris Library	0.00	0.00	1000	1000.00	100.00
1-4-1900-1910	Powassan Library	0.00	11895.20	23568	11672.80	49.53
	Total Library Services	0.00	11895.20	24568	12672.80	51.58
	2000 Planning & Development					
1-4-2000-1110	Planning Expenses	0.00	703.86	10000	9296.14	92.96
1-4-2000-1111	Trsf to Reserve Re OPZBA Review	0.00	0.00	10000	10000.00	100.00
1-4-2000-1135	Com. of Adj./Plann Advisory Com	0.00	0.00	750	750.00	100.00
1-4-2000-1321	Plan Expenses	0.00	0.00	31300	31300.00	100.00
1-4-2000-1330	Drainage Expenses	0.00	0.00	7000	7000.00	100.00
	Total Planning & Development	0.00	703.86	59050	58346.14	98.81
	4000 Education Req Public					
1-4-4000-1000	English Public Requisition	0.00	102189.03	198852	96662.97	48.61
1-4-4000-2000	French Public Requisition	0.00	2175.63	3416	1240.37	36.31
	Total Education Req Public	0.00	104364.66	202268	97903.34	48.40
	5000 Education Req Separate					
1-4-5000-1000	French Separate Requisition	0.00	7625.44	13131	5505.56	41.93
1-4-5000-2000	English Separate Requisition	0.00	9865.84	17435	7569.16	43.41
	Total Education Req Separate	0.00	17491.28	30566	13074.72	42.78
	7000 Education - Commercial/Industrial					
1-4-7000-1000	Education - Commercial/Industrial	0.00	0.00	10118	10118.00	100.00
	Total Education - Commercial/Industrial	0.00	0.00	10118	10118.00	100.00
	Total EXPENSE	0.00	1023759.09	3041998	2018238.91	66.35

REVENUE

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Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
5200 Provincial Grants						
2-3-5200-5300	Provincial Grants	0.00	0.00	-100502	-100502.00	100.00
Total Provincial Grants		0.00	0.00	-100502	-100502.00	100.00
6500 revenue						
2-3-6500-5800	Transfer from Reserves Fire Dept	0.00	0.00	-200400	-200400.00	100.00
Total revenue		0.00	0.00	-200400	-200400.00	100.00
8000 Other Revenue						
2-3-8000-4190	Contr from Res for Cap Expenditures	0.00	0.00	-75000	-75000.00	100.00
2-3-8000-8200	Contr. From Deferred Revenue	0.00	0.00	-119351	-119351.00	100.00
2-3-8000-8300	Contribution From Operating Account	0.00	0.00	-115147	-115147.00	100.00
2-3-8000-9919	Contribution From Reserves Working Funds	0.00	0.00	-5000	-5000.00	100.00
2-3-8000-9920	Contribution From Reserves- Road Equip	0.00	0.00	-80000	-80000.00	100.00
Total Other Revenue		0.00	0.00	-394498	-394498.00	100.00
Total REVENUE		0.00	0.00	-695400	-695400.00	100.00
EXPENSE						
300 Administration						
2-4-0300-1730	Computer Equipment	0.00	0.00	5000	5000.00	100.00
Total Administration		0.00	0.00	5000	5000.00	100.00
500 Fire Department						
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	8850.07	20400	11549.93	56.62
2-4-0500-2255	Fire Dept Equipment Capital	0.00	0.00	150000	150000.00	100.00
Total Fire Department		0.00	8850.07	170400	161549.93	94.81
1100 Public Works						
2-4-1100-3115	Gravel Application	0.00	0.00	240000	240000.00	100.00
2-4-1100-3140	Equipment Capital Purchases	0.00	68546.60	80000	11453.40	14.32
2-4-1100-4446	Memorial Park Reconstruction	0.00	0.00	100000	100000.00	100.00
2-4-1100-4452	Golf Course Rd Reconstruction	0.00	11397.13	100000	88602.87	88.60
Total Public Works		0.00	79943.73	520000	440056.27	84.63
Total EXPENSE		0.00	88793.80	695400	606606.20	87.23
Report Total		0.00	643549.50	-115149	-758698.50	658.88

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: June 6, 2025

Re: Public Works Activity Report (May 10 2025– June 6, 2025)

Landfill/Roads/Parks

Calcium application

Grading

Cover Landfill

Replaced cross road culvert on Maple and Pioneer Road

Berm removal on Wasing Rd

Grass cutting and parks clean up

Equipment

Replace wheels on finishing mower

New blades on mower

Clutch switch replaced on Freightliner

Stone guard and running boards added to 2024 Ram

Other notes

The calcium application has been going well with all loads delivered on schedule. We have one more load scheduled for Friday the 13th and that will be the last load until our gravel application has been completed. We have started to remove berms along Wasing Road prior to the gravel application to allow for proper drainage. I am hoping to start the gravel the week following the tender being awarded or as soon after. Once the gravel is completed we will be starting the digout on Golf Course Road, It is estimated to take four days with road closures each day while public works is working on the road. Public notice will be posted in advance.

My recommendation would be to not hard surface Memorial Park from Alderdale to Kells, I feel that the \$ 200,000 would be better spent on gravel for roads that are borderline impassable in the spring. (Gravelle, Pioneer, Church, Bell Carin) Spending \$200,000 to do surface treatment for 2 km of road that is in good shape seems unrealistic when the same amount of money could repair upwards of 10 km of roads that are dangerous in the spring.

**THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
BY-LAW NUMBER 2025 - 17**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF CHISHOLM TO
CLOSE, STOP UP AND DECLARE THE LANDS TO BE SURPLUS AND TO SELL PART
OF THE UNNAMED ROAD MORE PARTICULARLY DESCRIBED BELOW.**

WHEREAS the Corporation of the Township of Chisholm has deemed it necessary and expedient to close, stop up and declare the lands to be surplus and to sell to the adjoining landowners part of the unnamed road more particularly described below.

AND WHEREAS the closing, stopping up and sale of part of the unnamed road does not deprive any person of the means of ingress or egress to and from his or her land or place of residence.

AND WHEREAS the lands described herein are no longer required for the purpose of a road in this location.

AND WHEREAS a Notice of this By-law was published on two occasions in excess of a month before the hearing.

AND WHEREAS the lands described herein are surplus for Township purposes.

AND WHEREAS Council has not heard from any person, who has claimed that his or her lands will be prejudicially affected by the passing of this By-law.

NOW THEREFORE the Council for the Corporation of the Township of Chisholm enacts as follows:

- (1) All the unnamed road situate, lying and being in the Township of Chisholm, in the District of Nipissing, and more particularly described as follows:

ALL AND SINGULAR THAT certain parcel or tract of land and premises, situated, lying and being in the Township of Chisholm, in the District of Nipissing, being part of an unnamed road as shown on Plan 36R-15361 and designated thereon as Parts 1, 2 and 3.

are hereby closed and stopped up.

- (2) That the portion of the said unnamed road will be declared surplus lands.
- (3) That the portion of the said unnamed road as described in paragraph 1 of this By-law may be sold to the owner of Lots 15, 16, 17, 18, 19, 20, and 21, Plan M185.
- (4) That the Mayor and the Clerk Treasurer of the Township of Chisholm are hereby authorized to sign documents and receive money as required to carry out the intent of this By-law.
- (5) This By-law comes into force and effect upon a certified copy of the By-law being registered in the Land Titles Office for the District of Nipissing.

READ a first time in open Council this 10th day of June, 2025.

READ a second time in open Council this 10th day of June, 2025.

READ a third time in open Council this 10th day of June, 2025.

Mayor, Gail Degagne

CAO Clerk-Treasurer,
Lesley Marshall

I, **LESLEY MARSHALL**, CAO and Clerk-Treasurer of the Township of Chisholm, in the District of Nipissing, hereby certify:

That this is a true copy of By-Law No. 2025-17, passed by the Council of the Township of Chisholm on the 10th day of June, 2025.

Lesley Marshall

DRAFT

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
BY-LAW NO. 2025-15

Being a By-law to amend By-law No. 2014-25, as amended, the Zoning By-law for the Township of Chisholm with respect to lands described legally as Parts 1 to 13, Plan 36R-15361 located in PLAN M185 LOTS 9 TO 11 LOT 15 TO 21 PCL 11986 12710 13251 13382 27313 PCL 16824 and including part of the unnamed street, now closed by By-law 2025-17, in the Township of Chisholm, District of Nipissing.

WHEREAS the Council of the Corporation of the Township of Chisholm is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Township of Chisholm to amend By-law No. 2014-25, as amended;

AND WHEREAS the Council of the Corporation of the Township of Chisholm deems it appropriate to amend By-Law 2014-25, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Chisholm enacts as follows:

1. Schedule 'B', to Zoning By-law No. 2014-25 as amended, is further amended by zoning lands described legally as Parts 1 to 13, Plan 36R-15361 located in Plan M185 Lots 9 to 11, Lots 15 to 21 Pcl. 11986 including part of the unnamed street, in the Township of Chisholm from the Rural (RU) Zone to the Rural Exception (RU-14) Zone, the Rural Exception (RU-15) Zone, and the Rural Exception (RU-16) Zone all of which is shown on Schedule 'A-1' attached hereto and forming part of this By-law.
2. And Further, Section 8.1 to Zoning By-law 2014-25 as amended, is further amended by adding the following new-subsections after section 8.1.13:

8.1.14

Notwithstanding any other provisions of this by-law, the lands legally described Parts 1, 4, 5 and 6, Plan 36R-15361 comprised of Part Lots 11 and 18 and Lots 15, 16 and 17 together with part of the unnamed street of Plan M-185 and located in the RU-14 Zone, the only permitted use shall be a single detached dwelling unit and the following provisions shall apply:

- a) *Minimum lot area* 0.5 ha
- b) *Minimum frontage* 6.09 m

Notwithstanding any other regulation to the contrary, in the RU-14 Zone the minimum setback or yard for any building or structure from any lot line shall be 8 metres.

8.1.15

Notwithstanding any other provisions of this by-law, the lands legally described Parts 2, 7, 8, 9, 11 and 12, Plan 36R-15361 comprised of Part Lots 9, 11, 18 and 20 and Lots 10 and 17 together with part of the unnamed street of Plan M-185 and located in the RU-15 Zone, the only permitted use shall be a single detached dwelling unit and the following provisions shall apply:

- a) *Minimum lot area* 0.5 ha
- b) *Minimum frontage* 48 m

8.1.16

Notwithstanding any other provisions of this by-law, the lands legally described Parts 3, 10 and 13, Plan 36R-15361 comprised of Part Lots 9 and 20 and Lots 8 and 21 together with part of the unnamed street Plan M-185 and located in the RU-16 Zone, the only permitted use shall be a single detached dwelling unit and the following provisions shall apply:

- a) Minimum lot area 0.3 ha
- b) Minimum frontage 6.09 m

Notwithstanding any other regulation to the contrary, in the RU-16 Zone the minimum setback or yard for any building or structure from any lot line shall be 8 metres.

3. In all other respects, the provisions of By-law 2014-25, as amended, shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

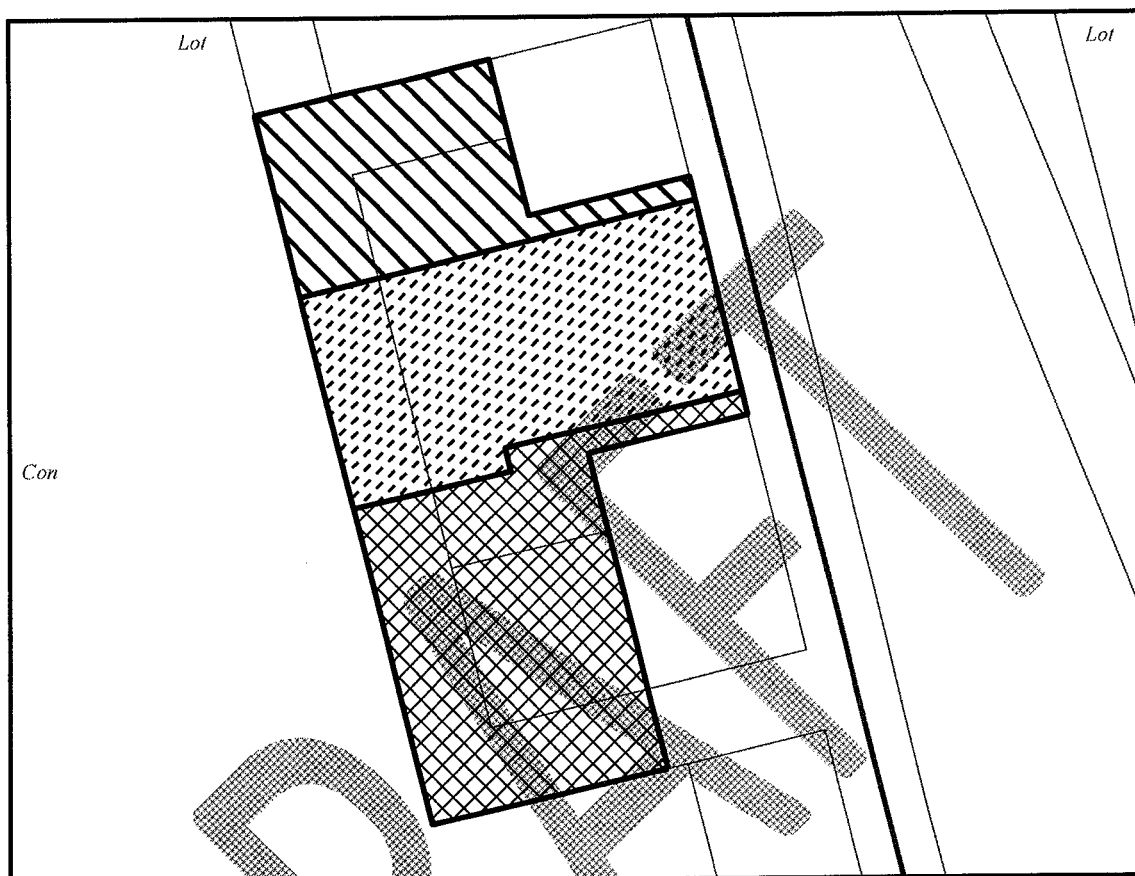
READ A FIRST AND SECOND TIME on the 10th day of June 2025.




READ A THIRD TIME and finally passed this 10th day of June 2025.

Mayor, Gail Degagne

Clerk, Lesley Marshall

Schedule 'A-1'
By-law 2025-15
Part of Lot 5, Concession 11
Township of Chisholm



-  Lands to be rezoned from the Rural (RU) Zone to the Rural Exception (RU-14) Zone
-  Lands to be rezoned from the Rural (RU) Zone to the Rural Exception (RU-15) Zone
-  Lands to be rezoned from the Rural (RU) Zone to the Rural Exception (RU-16) Zone

This is Schedule 'A-1' to By-law 2025-15

Passed this 10th day of June, 2025.

Mayor, Gail Degagne

CAO Clerk Treasurer, Lesley Marshall

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
TOWNSHIP OF CHISHOLM BY-LAW 2025-18

A By-law deeming Lots 9, 10, 11, 15, 16, 17, 18, 19, 20, and 21
Registered Plan M-185 not to be lots in a registered
Plan of subdivision for the purpose of Section 50(4) of the
Planning Act

File: 2024-11 & 12

WHEREAS subsection 50(4) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that a council of a local municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more, not to be a registered plan of subdivision for the purposes of subdivision control under subsection 50(3) of the *Planning Act*;

AND WHEREAS the lands described below are lots within a registered plan of subdivision registered for a period of eight (8) years or more;

NOW THEREFORE the council of the Corporation of the Township of Chisholm hereby enacts as follows:

1. THAT those lands described as Lots 9, 10, 11, 15, 16, 17, 18, 19, 20 and 21, Plan M-185 in the Township of Chisholm, District of Nipissing, are hereby deemed not to be Lots within a registered plan of subdivision for the purpose of Section 50(3) of the *Planning Act*.
2. THAT this by-law shall take effect on the date of its registration in the Land Titles Office for Nipissing (No. 36).
3. THAT notice of the passing of this by-law shall be given within 30 days of the passing thereof in accordance with Section 50(29) of the *Planning Act*.

READ A FIRST AND SECOND TIME on the 10th day of June 2025.

READ A THIRD TIME and finally enacted and passed this 10th day of June 2025.

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk Treasurer

**Resolution of Council
City Council Meeting**

Title: Bill 6, Safer Municipalities Act, 2025
Date: May 20, 2025

WHEREAS:

1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.
 2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.
 3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.
 4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained (2023)*, [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the Charter and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.
 5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.
 6. On December 12, 2024, the provincial government introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposed to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge was that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remained potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
 7. On January 13, 2025, Council of the City of Peterborough resolved to request the provincial government to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
 8. Bill 242 died on the order paper as a result of the recent provincial election.
 9. On April 30, 2025, the provincial Government re-introduced the legislation in the form of Bill 6, Safer Municipalities Act, 2025. Bill 6 is substantively the same as Bill 242.
 10. In these circumstances, municipalities continue to need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
- NOW THEREFORE, be it resolved:**

1. That the provincial government be respectfully requested to amend Bill 6 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 6 provide that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
 - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
 - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:
 - a) Peterborough - Kawartha MPP Dave Smith;
 - b) Honourable Doug Ford, Premier;
 - c) Honourable Robert Flack, Minister of Municipal Affairs and Housing;
 - d) Honourable Doug Downey, Attorney General;
 - e) Association of Municipalities of Ontario; and to
 - f) Councils of each of Ontario's municipalities.

The above resolution, adopted by City Council is forwarded for your information and action, as required. Thank you.

John Kennedy

John Kennedy, City Clerk

Jessica Laberge

From: Karlee Britton <KBritton@mckellar.ca>
Sent: Friday, May 30, 2025 3:36 PM
To: Premier@ontario.ca; Smith, Graydon
Cc: King, James
Subject: Supporting Municipal Ethics Through Access and Education
Attachments: Supporting Municipal Ethics Through Access and Education_DPSMA.pdf

Dear Premier Ford and MPP Smith,

On behalf of the District of Parry Sound Municipal Association (DPSMA), I am forwarding the attached resolution, which was carried at the Spring 2025 meeting held on May 23, 2025 in the Municipality of Callander.

This resolution calls on the Province of Ontario to provide Municipalities, particularly small and rural communities, with improved access to free, timely information, training, and transparency related to Codes of Conduct and Integrity Commissioner investigations. As the demands on Municipal councils continue to grow, it is critical that all members, especially newly elected officials, are equipped with the tools and guidance necessary to uphold the integrity of our democratic institutions.

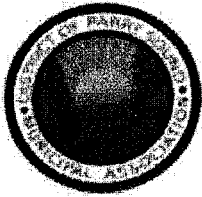
We respectfully request your attention to this matter and your support in ensuring Municipal councils across Ontario are empowered to serve their communities effectively and responsibly.

Thank you for your consideration.

Sincerely,



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
clerk@mckellar.ca
(705) 389-2842 x4



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

RE: Supporting Municipal Ethics Through Access and Education

The District of Parry Sound Municipal Association (DPSMA), representing the twenty-three Municipalities within the District of Parry Sound, held its Spring 2025 meeting on May 23, 2025, in the Municipality of Callander. At this meeting, the following resolution was carried:

Moved by: Kathy Hamer (Municipality of McDougall)

Seconded by: Daniel O'Halloran (Township of McMurrich Monteith)

Whereas democracy is an open process – one that requires ongoing engagement between citizens and their elected officials; and

Whereas ethics and integrity are at the core of public confidence in government and in the political process; and

Whereas proper policies and procedures protect the democratic process; and

Whereas sections 223.2 and 223.3, Municipal Act, 2001 state all municipalities are required to adopt a Code of Conduct for members of Council and to appoint an Integrity Commissioner; and

Whereas it is the role of the Integrity Commissioner to educate member of Council on the Councillor Code of Conduct policy as well as to investigate alleged breaches of the Code of Conduct, at the municipality's expense; and

Whereas there are many new elected officials each term of Council who need access to information and proper training in order to do the work effectively and responsibly; and

Whereas Municipal Affairs and the Ombudsman's Office are hesitant to give information, so there is nowhere to ask questions and learn; and

Whereas the only source of information is to pay for fee-for-service on a case-by-case basis from the Integrity Commissioner which is very cost-prohibitive for small municipalities; and

Whereas Council is expected to oversee the management of taxpayers money and taxpayers deserve to know where their tax dollars are being spent;

Now Therefore Be It Resolved That the District of Parry Sound Municipal Association calls upon the Ontario government to provide free access to information so that Councils can be effective in their role in our democratic system; and

Further That the DPSMA hereby requests that Municipal Affairs and/or the Ombudsman's Office and/or the Integrity Commissioner provide, if requested by a municipality, sufficient particulars of each investigation to permit the municipality to fully understand and address the subject matter of each investigation.

Further That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, MPP Parry Sound-Muskoka and to all Ontario Municipalities for support.

Forwarded on behalf of the District of Parry Sound Municipal Association; For questions and/or inquires, please contact:



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
clerk@mckellar.ca
(705) 389-2842 x4

cc:

Honourable Doug Ford, Premier of Ontario
Honourable Graydon Smith, MPP Parry Sound-Muskoka
Municipalities within the District of Parry Sound
All Ontario Municipalities



CLERK'S OFFICE
MARY REMMIG, ACTING CLERK
Municipality of North Grenville

June 4, 2025

Please be advised that, at their regular meeting on June 3, 2025, Council of the Municipality of North Grenville adopted the following resolution:

Title: Bill 5: Protecting Ontario By Unleashing Our Economy Act, 2025

Date: June 3, 2025

WHEREAS the Government of Ontario has introduced *Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025*, which proposes substantial changes to environmental planning policies, including replacing the Endangered Species Act with a new framework that reduces protections for at-risk species, and enabling the creation of Special Economic Zones that may override local planning authority and environmental oversight;

AND WHEREAS the Municipality of North Grenville supports increasing housing supply and economic growth, but believes this must be done in a way that upholds environmental responsibility and maintains the integrity of local planning processes;

AND WHEREAS Bill 5, as proposed, weakens safeguards for natural heritage systems, threatening biodiversity, and diminishing the authority of municipalities to manage growth in accordance with local needs and official plans;

AND WHEREAS the Municipality of North Grenville urges the Government of Ontario to recommit to upholding the rights of Indigenous Peoples as affirmed in Canadian law through the United Nations Declaration on the Rights of Indigenous Peoples Act and engage in transparent inclusive consultations with Indigenous Nations and civil society before tabling new development legislation;

AND WHEREAS Special Economic Zones would allow the Province to unilaterally override municipal decision-making by exempting Special Economic Zones from Municipal By-laws;

AND WHEREAS the use of Special Economic Zones to bypass local deliberation on proposed projects may not deliver on the promise of supporting economic growth;

MUNICIPALITY OF NORTH GRENVILLE
285 COUNTY ROAD 44, PO BOX 130, KEMPTVILLE, ON K0G 1J0 T(613)258-9569 EXT 219 F(613)258-9620
clerk@northgrenville.on.ca